

**Town of Warren**

**Policy on Treasurer's Disbursement Warrants for State Fees**

**PURPOSE:**

The purposes of this policy allow designated municipal officers, selectmen, acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurers' disbursement warrants for payments of **state fees only, specifically, Bureau of Motor Vehicles, Inland Fisheries & Wildlife and Dept. of Agriculture, Conservation & Forestry Animal Welfare Program.**

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payments of state fees.

**DELEGATION OF AUTHORITY:**

Pursuant to MRSA 30-A § 5603(2)(A)(3), the following authority is granted with respect to treasurer's disbursement warrants for **payment of state fees only to the Bureau of Motor Vehicles, Inland Fisheries & Wildlife and Dept. of Agriculture, Conservation & Forestry Animal Welfare Program.**

**CURRENT MUNICIPAL OFFICERS:**

The municipal officers in office at the time of execution of this policy are:

**Wayne Luce, Chair – Jan MacDonald, Vice-Chair – Roger Peabody – Brent Pratt – Justin Humes**

Any one of the municipal officers named above, acting alone, may review, approve and sign such warrants.

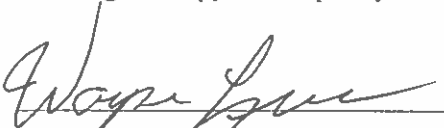
**EFFECTIVE DATE:**


This policy becomes effective on the date indicated below.


**RENEWAL:**


This policy will be renewed annually after the municipal election, unless a sooner date of expiration is specified.

The original copy of this policy will be placed in the Town of Warren policy manual.

  
Wayne Luce, Chair

  
Brent Pratt

  
Justin Humes

  
Jan MacDonald, Vice-Chair

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Roger Peabody

DATE: July 10, 2024