

FROM: Bill Lawrence, Town Manager  
DATE: August 25, 2017  
TO: Board of Selectmen  
SUBJECT: Manager's Report

**Staff Meeting** was held Monday afternoon.

**Code Enforcement:** Melody explained that the planning board is ready to meet with the Board of Selectmen to go over the fee schedule. She has been busy with permits and dealing with issues on Riverside Drive and High Street.

**Sherry Howard** states we have three properties that have gone to Automatic Foreclosure and will be busy setting up the ICMA retirement system.

**Public Works:** Doug stated they are working on Sterling Road and High Street ditching. They will be replacing the culverts at Sterling Cemetery.

**Sandy Shores Smart Stream Culvert Update:** Bill Lane of Gartley & Dorsky passed on his e-mail from Pete Tischbein of the Army Corp of Engineers. Pete states the application for permit on this project will not be completed by September 30<sup>th</sup> the end of the low flow migration. He wishes we would delay the project for July 15, 2018. We will check with our grant administrator, DOT Bill Laflamme.

**PERC Rifle Range:** 100 tons off carpet was removed from the site and transported to PERC's new terminator for testing. I have been informed that the carpet passed the test with PERC. DEP and PERC will enter into a contract for more removal at a later date.

**Mt. Pleasant Cemetery:** I met with Arnold D. Hill and Bob Starbird to go over the parcel and land Bob is giving to the Town of Warren next to Mount Pleasant Cemetery. I have received the survey and deed description on this parcel. Arnold and I did a site visit. There is another parcel Bob is willing to give the Town but the Town would have to pay for the survey and deed.