

FROM: Bill Lawrence, Town Manager
DATE: July 28, 2017
TO: Board of Selectmen
SUBJECT: Manager's Report

Public Works has replaced the speed limit signs on Beechwood. The crew did repairs to the sidewalk on Main Street. The crew has been doing equipment maintenance on the backhoe and yes, snow plows.

Carole Courtenay and I have been reviewing the personnel policy that needs to be updated. We both attended the MMA Personnel Best Practices workshop this past winter that was put on by BERN STEIN SHUR. We are in hopes to bring it to the Board of Selectmen for review by August 16th.

The Office Staff has been busy with lien notices and collecting taxes this week. The new voting booths have arrived. Lien notices are in the mail. The new website information is in and Melissa and I will start training next week. I expect it to be up and running by the end of September.

Code Enforcement: Melody met with DEP at Sandy Shore to look over their beach front that has grown in over the years. July was a busy month with 13 building permits and 9 plumbing permits. Planning Board approved a Home Occupation for Pentipa Meservey in-home bakery and Wes' Glass to be located at 115 Forest Road. Mid Coast Habitat for Humanity has broken ground at 2 Forest Road for a new 4 Bedroom House. Safety Inspections were done at the Library, Woolen Mill Park and Payson Park.

Fire Department completed hose testing this week. The results are that 300 feet of 4 inch hose and 2 25 foot 4 inch hoses need to be replaced. There was money put in this budget in anticipation of needing to have some hoses replaced.