



Town of Warren

Highway Department

167 Western Road
Warren, Maine 04864
Tel. (207) 273-2421
Fax. (207) 273-3107

I/We _____ of _____ for consideration, the receipt of which is hereby acknowledged, grant the Town of Warren permission to enter my property located at: Map: _____ Lot: _____ Address: _____ Warren, Maine, and deposit the materials from the roadside maintenance.

I/we are fully aware that injury to person or property may occur as a result of the Town's entry and deposit of said materials, and I/we agree to assume all risk of personal and real property damage, including risk that is not specifically foreseeable which may occur as a result of this activity. This release includes, but is not limited to damage to the lawn, driveway, yard, structures, pets or persons caused by municipal vehicles and/or personnel during or after deposit of the aforementioned materials. I/we also release the Town from any claims for damage arising from, or relating to, the composition, contamination or use of any fill materials provided by the Town. I/we understand and accept the responsibility for placing any and all necessary erosion and sediment control, grading, leveling and permanent stabilization of deposited material. I/we will also be responsible for insuring that the use of the material is in compliance with all applicable federal, state, and local statutes and regulations.

In consideration of the Town's provision of the materials described above, I/we hereby waive and release any and all rights or claims I/we may have as a result of this activity against the Town of Warren, its officers, agents and employees, individually and collectively "the Town", and I/we hereby fully release and discharge them, and each of them, from any and all claims resulting from personal or property damage or loss that I/we may sustain arising out of, or in any way connected with, entry to my property and deposit of the materials described above on my property. Specifically, I/we hereby release the Town from its own acts of negligence as respects this activity.

I/we agree to indemnify, defend and hold harmless the Town from any and all claims resulting from injury or loss that I/we may sustain arising out of, and in any way connected with, entry and deposit of materials on my property, and I/we shall indemnify, defend, and hold harmless the Town from its own acts of negligence arising out of, or in any way connected with, this activity.

I/We understand requests for "fill" material will be determined by the Highway Supervisor who may consider the following factors while making a final determination: distance from worksite, type of fill, location and wet-lands, work schedule and workloads, truck accessibility, etc. In the event that two or more requests are made simultaneously, the town will do its best to fairly distribute the material among citizens. All "fill" material will be delivered "as-is" from the ditch-line. The "fill" material may not be used for commercial use. All questions regarding this policy shall be made to the Highway Supervisor or the Town Manager at 273-2421.

Date: _____	Signature of Landowner(s): _____
Zone: _____	Landowner Contact Phone Number: _____
Date: _____	Code Enforcement Officer: _____
	Highway Supervisor (or designee): _____

• Wayne Luce, Chair • Roger Peabody, Vice Chair • Jan Macdonald, Selectman • Brent A. Pratt, Selectman • John G. Crabtree, Selectman •



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Ditching Material Procedure

This Procedure addresses all material that could be created during the process of maintaining the roads and Town Properties. (Ditch material, wood chippings, etc.)

Roads to be paved will be placed on the website. Any resident that is interested in the material created from the project may apply by filling out a release form from the Town's website or at the Town Office. Public Works will also keep forms in their trucks.

Public Works Dept. will inform any resident that needs a culvert replaced, they are entitled to the material that was dug out.

Roadside chipping location will be established and the same procedure will be followed as above.

The closest and/or most convenient resident that has filled out and submitted a release form to the Town Office or Public Works during the project will be able to receive the material. All material that has no close and/or convenient resident requesting it shall go to the closest Town owned property until future need.

The Town Employees, who have filled out and submitted a release form, shall have the opportunity for the material after all the closest and/or convenient residents/town properties near the project have been exhausted.

All Town employees and immediate family, with the exclusion of volunteer and per diem personnel, who have filled out and submitted a release form, shall have the opportunity for the material after all the closest and/or convenient residents/town properties near the project have been exhausted, with the approval of the Board of Selectmen.

This procedure is to avoid the perception of a conflict of interest and create transparency.

DATED: August 11, 2021




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Jan Macdonald, Chairman


Brent Pratt, Selectman


Wayne Luce, Vice-Chairman


John Crabtree, Selectman

Attest: 
Corinne E. R. Michaud, Town Clerk


Roger Peabody, Selectman

• Wayne Luce, Chair • Roger Peabody, Vice Chair • Jan Macdonald, Selectman • Brent A. Pratt, Selectman • John G. Crabtree, Selectman •