

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

September 21, 2022

Public Hearing

6:15 PM Regular Meeting Immediately after Public Hearing

**Selectmen Present:** Wayne Luce Chairman, Jan Macdonald, Brent Pratt, and John Crabtree.

**Absent:** Roger Peabody Vice-Chair

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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Open Public Hearing

The Warren Board of Selectmen will hold a Public Hearing at 6:15pm, Wednesday September 21, 2022 at the Town Office Meeting Room to hear comments on the adoption of the 2022 General Assistance Ordinance Appendices A-G

This is done yearly, there is a cost-of-living increase.

Close Public Hearing

Call to order at 6:18 p.m. by Chairman Luce.

**Item 1**

Moment of Silence/ Pledge of Allegiance

**Item 2**

Public Participation

Manager wanted to introduce Jason Stewart as the fifth Public Works Employee, he was hired and will start on Monday.

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**Item 3**

Vote to Approve Selectmen's Meeting minutes September 7, 2022

**ACTION:**

Motion by Crabtree; second by Macdonald to approve Selectmen's Meeting minutes September 7, 2022

**Vote: 4-0**

**Item 4**

Vote to Approve Warrant #6, Warrant # 5MV

**ACTION:**

Motion by Pratt; second by Crabtree to Approve Warrant #6, Warrant # 5MV

**Vote: 4-0**

**Item 5**

Adopt the 2022 General Assistance Ordinance Appendices A-G

**ACTION:**

Motion by Crabtree; second by Macdonald to adopt the 2022 General Assistance Ordinance Appendices A-G

**Vote: 4-0**

**Item 6**

Steamship Navigation Committee update

Ed LaFlamme provided the Board with a timeline the Committee is proposing. They would like to have a workshop on October 5<sup>th</sup>, Public Informational Meeting November 30<sup>th</sup>, Town Meeting regarding foreclosure December 14<sup>th</sup>, and lastly if the Town residents vote to foreclose on the property the foreclosure would become effective on January 20<sup>th</sup> 2023.

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Board agrees to have workshop with the committee on October 5<sup>th</sup> at 5:00p.m. Board would like to invite Bill Kelly if he is available to this meeting.

### **Item 7**

Bring discussion of appointment back to the table •Tammy Luce – Woolen Mill Park Committee, Recreation Committee, & Payson Park Committee

#### **ACTION:**

Motion by Crabtree; second by Macdonald to take appointment off the table.

#### **Vote: 4-0**

Crabtree mentions that there has been talk of combining the Park Committees. Thanks, Tammy, for volunteering.

#### **ACTION:**

Motion by Crabtree; second by Macdonald to appoint Tammy Luce to the Woolen Mill Park Committee, Recreation Committee, & Payson Park Committee

#### **Vote: 3-0-1 Luce**

### **Item 8**

Discuss appointment •Dwayne Hunt – Georges River Regional Shellfish Management Committee

Mr. Hunt has been a clam digger for over 23 years, is interested in sustainability of the clams and would like to be on the Board, one of the spots is vacant.

#### **ACTION:**

Motion by Crabtree; second by Pratt to appoint Dwayne Hunt – Georges River Regional Shellfish Management Committee

#### **Vote: 4-0**

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**Item 9**

Bring Review/Approve write-offs on uncollectible ambulance revenue back to the table

**ACTION:**

Motion by Crabtree; second by Pratt to take uncollectible off the table.

**Vote: 4-0**

Manager, Board wanted her to reach out and find out what "PCR" stands for (Patient Care Report) Meaning the bill was received after the collection period had ended.

**ACTION:**

Motion by Crabtree; second by Pratt to approve write-offs on uncollectible ambulance revenue back to the table

**Vote: 4-0**

**Item 10**

Authorize Town Manager to award the equivalent of 100 gallons of heating assistance from the Warren Trust Funds

**ACTION:**

Motion by Crabtree; second by Pratt to Authorize Town Manager to award the equivalent of 100 gallons of heating assistance from the Warren Trust Funds

**Vote: 4-0**

**Item 11**

Manager Report

Board was given the report form they should be receiving monthly from Lincoln County Recycling from Jan-Aug.

Board also received next year's DOT Pavement Preservation Project letter.

Town has locked in with Knox County for oil at \$3.82.

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Grant application was submitted for security cameras for the Town office. Protech was asked for a quote, five cameras for \$3,760. Could go with fewer cameras.

A couple employees wanted to thank the Board for the ARPA funds that were distributed.

When would the Board like to put the truck back out to bid? Board agrees to put back out as soon as practical.

Boston Tea Party recognition will be held at Fairview Cemetery, October 5<sup>th</sup> at 11:00a.m.

Public Works finished up on Western Road and will be going up to Fairview to make sure everything is looking good for the ceremony.

**ACTION:**

Motion by Pratt; second by Luce to put truck back out to bid with a minimum bid of \$5,000. And that the Board may reject any and all bids.

**Vote: 3-1 Crabtree**

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**Item 12**

Other Business with Leave of the Board

Pratt, would like to schedule a workshop for the remaining ARPA funds. Board will have a workshop September 28<sup>th</sup> at 5:00p.m.

**Item 13**

Executive session

- M.R.S.A § 405 (6)(F) Review Conceal Weapons
- 1 MRSA §405(6)(E) Consultations with attorney

**ACTION:**

Motion by Crabtree; second by Macdonald to go into Executive session M.R.S.A § 405 (6)(F) Review Conceal Weapons and 1 MRSA §405(6)(E) Consultations with attorney at 6:59p.m.

**Vote: 4-0**

**Leave executive Session**

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**ACTION:**

Motion by Pratt; second by Crabtree to have Chairman Sign conceal weapons

**Vote: 4-0**

**Item 14**

Adjourn

**ACTION:**

Motion by Crabtree; second by Pratt to adjourn the meeting at 7:37p.m.

**Vote: 4-0**

  
Wayne Luce, Chairman

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Roger Peabody, Vice-Chair

  
Jan Macdonald

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John Crabtree



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Brent Pratt



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Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 5<sup>th</sup> day of October, 2022.

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Date: Oct 6, 2022

Signature: Craig E. McDaniel

Town Clerk

