

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

July 27, 2022

6:15 PM Regular Meeting

**Selectmen Present:** Wayne Luce Chairman, Roger Peabody Vice-Chair, Jan Macdonald, Brent Pratt, and John Crabtree.

**Absent:** None

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Chairman Luce.

**Item 1**

Moment of Silence

**Item 2**

Pledge of Allegiance

**Item 3**

Public Participation

None

**Item 4**

Vote to Approve Selectmen's Meeting minutes July 13, 2022

**ACTION:**

Motion by Macdonald; second by Crabtree to approve Selectmen's Meeting minutes July 13, 2022

**Vote: 4-0-1 Luce**

**Item 5**

Vote to Approve Warrant #2

**ACTION:**

Motion by Pratt; second by Crabtree to approve Warrant #2

**Vote: 5-0**

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**Item 6**

Request for roadside material

**ACTION:**

Motion by Crabtree; second by Pratt to Approve George Field's request for roadside material

**Vote: 5-0**

**Item 7**

Vote to approve/sign Liquor License Renewal for St George River Café Meeting House

**ACTION:**

Motion by Pratt; second by Macdonald to approve/sign Liquor License Renewal for St George River Café Meeting House

**Vote: 5-0**

**Item 8**

Guy Marshall to discuss Revision project

The Fire Station and Public Works Buildings did not pass the structural engineering needed to attach the solar panels. They have designed a ground mount system at the same cost. Fencing to go around. Ball field should not be an issue. Manager asked if it is necessary to go before voters again. Board would like clarification.

**ACTION:**

Motion by Pratt; second by Macdonald to authorize Town Manager to sign Amendment No. 1 Solar Power Purchase Agreement with Revision Energy pending approval from Town Attorney.

**Vote: 4-0-1 Crabtree**

**Item 9**

Review quote for Fairview Cemetery Fence

Amanda, the quote is not finalized, she has a meeting tomorrow to finish going over details. Recommends the Board wait until they have all information. She would like to see this done as soon as they can. Benjamin Burton will be recognized in October for being a member of the Boston Tea Party.

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Amanda would like for there to be a buffer around the Cemetery when they start using it for gravel. She has not seen a map of the property yet.

There are three trees that need to be removed Tim has quoted her \$2,100 for the three trees and \$2,100 for the removal of small trees and brush to make way for the new fence. She has contacted Wilson with no returned call. She will reach out to Benner too.

### **Item 10**

Discuss meeting with DOT meeting

There are two proposed projects in Warren with the start being in 2025 at no cost to the Town. A one lane traffic circle at the intersection of 90 and Western and a four way stop at the corner of Old Augusta and 235. DOT is looking for a letter of support from the Board. This is not an authorization for the project just an acknowledgment recognizing the need for something to be done at the location as there are many accidents. DOT will still need to hold a Public Hearing etc. for approval.

### **ACTION:**

Motion by Crabtree; second by Macdonald to send letter of support to DOT for the two proposed projects.

**Vote: 4-0-1 Pratt**

### **Item 11**

Update on Western Rd speed limit review request

DOT did a study on that stretch of the Road by Beth's Farm. They agree and will be putting the speed limit down to 35 for that 3/10's of a mile. They also were concerned with the parking, backing onto the Road.

### **Item 12**

Manager Report

Melissa received her clerk recertification and will be recognized in September.

The report that was discussed to be done on a weekly basis will not be done every week. This allows for flexibility to be done on time when the 15<sup>th</sup> of the month falls in between meeting dates.

CEO spoke to the MAC about the parking during large events. They will make sure it doesn't happen again.

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Town equipment has been placed back out to bid, due August 5<sup>th</sup> opening on August 10<sup>th</sup>.

Knox Country reached out asking if the Town wanted to lock in for fuel prices. Decisions needed to be made asap and agreed that the Town would want to lock in at the lower price.

Manager and Doug attended a workplace violence training. There are ways to keep staff safer that they may want to consider.

### **Item 13**

Other Business with Leave of the Board

Crabtree, spoke to Arnold Hill. Hill was under the assumption that his assistant had been made Cemetery Sexton and was upset. He is no longer able to walk through the Cemeteries. He does do a drive through.

Pratt, shoulders of the road needs to be added to the white board.

Saturday will be the hazardous material drop off day at the Town Office parking lot. List of accepted materials can be found at the Town office and online.

### **Item 14**

Executive Session •1 M.R.S.A § 405 (6)(A)

#### **ACTION:**

Motion by Crabtree; second by Peabody to go into Executive Session •1 M.R.S.A § 405 (6)(A) at 7:09p.m.

**Vote: 5-0**

#### **Leave Executive Session**

#### **ACTION:**

Motion by Crabtree; second by Pratt to appoint Amanda Shelmerdine as sexton for the Town of Warren with 1<sup>st</sup> years pay \$25.00 per hour.

**Vote: 5-0**

#### **ACTION:**

Motion by Pratt; second by Peabody to establish a Cemetery Committee.

**Vote: 5-0**

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**Item 15**

Adjourn

**ACTION:**

Motion by Crabtree; second by Macdonald to adjourn the meeting at 7:58p.m.


**Vote: 5-0**

  
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Wayne Luce, Chairman

  
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Roger Peabody, Vice-Chair

  
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Jan Macdonald

  
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John Crabtree

  
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Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 10<sup>th</sup> day of August, 2022.

Date: August 11, 2022

Signature: 

Town Clerk

