

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

July 13, 2022

6:15 PM Regular Meeting

**Selectmen Present:** Roger Peabody Vice-Chair, Jan Macdonald, Brent Pratt, and John Crabtree.

**Absent:** Wayne Luce Chairman

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Vice-Chair Peabody

**Item 1**

Moment of Silence

**Item 2**

Pledge of Allegiance

**Item 3**

Public Participation

None

**Item 4**

Vote to Approve Selectmen's Meeting minutes June 29, 2022

**ACTION:**

Motion by Crabtree; second by Macdonald to approve Selectmen's Meeting minutes June 29, 2022

**Vote: 4-0**

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**Item 5**

Vote to Approve Warrant #1, Warrant #26MV & 26A

**ACTION:**

Motion by Pratt; second by Crabtree to Approve Warrant #1, Warrant #26MV & 26A

**Vote: 4-0**

**Item 6**

Vote to Approve Trust Fund Warrant #14

**ACTION:**

Motion by Peabody; second by Pratt to approve Trust Fund Warrant #14 as amended

**Vote: 4-0**

**Item 7**

Open/ Award Kubota Bid

Three bids were received #1 \$4,610. #2 \$5,010. #3 \$6,257

**ACTION:**

Motion by Pratt; second by Macdonald to award Kubota bid to bid #3 in the amount of \$6,257.

**Vote: 4-0**

**Item 8**

Open/Award 2002 GMC Bid

One bid was received in the amount of \$2,717

**ACTION:**

Motion by Pratt; second by Crabtree to reject bid and relist at another time.

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**Vote: 4-0**

**Item 9**

Meet with Ed LaFlamme from the Steamship Advisory Committee

LaFlamme would like to impress upon the Board holding a meeting with the Town Attorney to get answers to their questions. It took a while to have Attorney meet with DEP and get questions answered, that they have not met yet. The Town cannot apply for any grants if they do not own the property. Committee wants legal advice on how to proceed. DEP is willing to not hold the Town or future owner liable for the property. Dragon may be interested in burning material, hope to meet soon. They want the material clean. Uses that will not be permitted is a pit or residential homes due to the PFAS found on site.

**ACTION:**

Motion by Crabtree; second by Pratt to have Manager Contact Town Attorney to set up joint meeting with Board of Selectman and Steamship Advisory Committee

**Vote: 4-0**

**Item 10**

Approve Updated Policy on Treasurer's Disbursement Warrants for State Fees

This is updated yearly; she would like to start doing reports weekly instead of once a month and add all state fees.

**ACTION:**

Motion by Crabtree; second by Macdonald to Update Policy on Treasurer's Disbursement Warrants for State Fees

**Vote: 4-0**

**Item 11**

Bring back to the table Town Forest Appointments:

•Barrie Brusila •Tracy Swan •Arnold D Hill •Richard Parent• Mark B David

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**ACTION:**

Motion by Crabtree; second by Macdonald to take off the table.

**Vote: 4-0**

Crabtree spoke to Arnold and he agrees with the Board that he'd need to be able to walk the grounds.

**ACTION:**

Motion by Macdonald; second by Crabtree to appoint Barrie Brusila, Tracy Swan, Richard Parent, and Mark B David to the Town Forest Committee.

**Vote: 4-0**

**Item 12**

Sign Assessors Return for Knox County

**ACTION:**

Motion by Pratt; second by Crabtree to Sign Assessors Return for Knox County

**Vote: 4-0**

**Item 13**

Elect MMA Legislative Policy Committee Member

**ACTION:**

Motion by Pratt; second by Crabtree to Elect Jay Feyler and Richard Erb as MMA Legislative Policy Committee Members

**Vote: 4-0**

**Item 14**

Discussion on usage of ARPA Money

**ACTION:**

Motion by Crabtree; second by Pratt to table until there is a full Board

**Vote: 4-0**

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**Item 15**

Manager Report

Manager gave the Board pictures of the completed Alewife shack roof.

Last meeting the Board authorized \$1,500 be taken from trust fund to purchase material for a ramp. The lumber company donated that material. There is still a need to accommodate the door and handicap bathroom.

Public Hearing for Warren Meadows Solar Farm is tomorrow night.

**Item 16**

Other Business with Leave of the Board

Pratt, shoulders of roads need to be finished they are getting broken up.

Crabtree asked if they needed to take action removing beavers now, Manager will ask Jerry.

Pratt, when will we be fully with The First. Only the payroll is still with Bangor Savings as voted upon by the Board. Cash gets deposited and moved to The First. All checks and Credit Card payments go The First.

Board would like to check in with Wealth Management.

**ACTION:**

Motion by Crabtree; second by Pratt to go into executive Session 1 MRSA § 405 (6) (F) at 7:05p.m.

**Vote: 4-0**

Leave Executive Session at 7:15p.m.

**ACTION:**

Motion by Crabtree; second by Pratt to authorize the Town Manager to spend \$2,000 for building materials for applicant A. Check to be sent to NC Hunt with an explanation.

**Vote: 4-0**

**Item 17**

Adjourn

**ACTION:**

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Motion by Crabtree; second by Pratt to adjourn the meeting at 7:16p.m.

**Vote: 4-0**

Wayne Green

Roger Peabody

Roger Peabody, Vice-Chair

Jan Macdonald

Jan Macdonald

John Crabtree

John Crabtree

Brent Pratt

Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 10<sup>th</sup> day of August, 2022.

Date: August 11, 2022

Signature: Jan E. Peabody

Town Clerk

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