

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

June 28, 2023

6:15 PM Regular Meeting

**Selectmen Present:** Wayne Luce Chairman, Roger Peabody Vice-Chair, Brent Pratt, and John Crabtree.

**Absent:** Jan Macdonald

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Chairman Luce.

**Item 1**

Moment of Silence/ Pledge of Allegiance

**Item 2**

Public Participation

None

**Item 3**

Elect Chairman

**ACTION:**

Motion by Crabtree; second by Peabody to table election of Chairman and Vice-Chair until there is a full Board.

**Vote: 4-0**

**Item 4**

Elect Vice-Chairman

**Item 5**

Vote to Approve Selectmen's Meeting May 3, 2023

**ACTION:**

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Motion by Crabtree; second by Peabody to approve Selectmen's Meeting May 3, 2023

**Vote: 4-0**

**Item 6**

Vote to Approve Selectmen's Meeting minutes June 14, 2023

**ACTION:**

Motion by Peabody; second by Crabtree to approve Selectmen's Meeting minutes June 14, 2023

**Vote: 3-0-1 Luce**

**Item 7**

Vote to Approve June 20, 2023 Town Meeting minutes

**ACTION:**

Motion by Peabody; second by Crabtree to approve June 20, 2023 Town Meeting minutes

**Vote: 4-0**

**Item 8**

Vote to Approve Warrant #26, Warrant

**ACTION:**

Motion by Peabody; second by Luce to approve Warrant #26, Warrant & Trust Fund Warrant #20

**Vote: 4-0**

**Item 9**

Vote to Approve Trust Fund Warrant #20

**Item 10**

Meet with Cat Biggar & Derek Ronspies of Black Goat Test Kitchen.  
Discuss/Approve Liquor License

Cat and Derek have been in Town for a week they are taking over the Café. They had looked extensively for a property and landed in Warren. A draw to

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the area is all the local farmers, they like to source locally. They will have a community table with five course Chef parings. They also hope to have a walk-up ice cream window. Town will need to hold a public hearing for the special amusement application.

**ACTION:**

Motion by Pratt; second by Crabtree to approve Cat Biggar & Derek Ronspies of Black Goat Test Kitchen. Discuss/Approve Liquor License Fearherbee Hospitality Group LLC

**Vote: 4-0**

**Item 11**

Donation request from Knox County Triad

Triad started back up in January and are looking for a donation to get the magnet information packets that elderly can keep on their fridge for emergencies.

Ed LaFlamme, suggested the Board use Trust Funds that's what they are there for.

**ACTION:**

Motion by Crabtree; second by Pratt to use \$500 from the appropriate Trust Fund for the Knox County Triad

**Vote: 4-0**

**Item 12**

Vote to Approve and Sign Re-Appointments:

William Demmons (Animal Control)

Pauline & Robert Wood (Ambulance Directors)

Melvaney Dinsmore (EMS Director)

Amanda Shelmerdine (Cemetery Sexton)

Russell O'Bryan (Planning Board)

Barbara Brusila, Richard Parent, Tracy Swan, & Mark David (Town Forest Committee)

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**ACTION:**

Motion by Crabtree; second by Pratt to appoint and Sign Re-Appointments for: • William Demmons (Animal Control) • Pauline & Robert Wood (Ambulance Directors) • Melvaney Dinsmore (EMS Director) • Amanda Shelmerdine (Cemetery Sexton) • Russell O'Bryan (Planning Board) • Barbara Brusila, Richard Parent, Tracy Swan, & Mark David (Town Forest Committee)

**Vote: 4-0**

**Item 13**

Vote to approve a member to the George's River Shellfish Management Joint Board

**ACTION:**

Motion by Crabtree; second by Peabody to appoint Wayne Luce to the George's River Shellfish Management Joint Board

**Vote: 3-0-1 Luce**

**Item 14**

Vote to appoint 3 Budget Committee seats

**ACTION:**

Motion by Pratt; second by Peabody to appoint Doug Pope to the Budget Committee

**Vote: 4-0**

**Item 15**

Transfer Station Attendant David Grant to discuss old containers

David would like the newer container kept at the Transfer Station for tires. The two containers are not on the property, Manger will reach out again to get them back.

**ACTION:**

Motion by Pratt; second by Peabody to sell two of the old containers by placing out to bid, one compactor one open top MSW

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**Vote: 4-0**

**Item 16**

Sexton Amanda Shelmerdine to give update on cemeteries

The survey has discrepancies that Amanda will be addressing, she would like to hold a workshop with the Board to discuss. Board agrees that when she is back in Town to set up workshop.

Damage to Newcomb Cemetery from vehicle was reported to police and Amanda has pieces that were left behind. Resident suggests some mechanics look at the pieces they may recognize what vehicle they came from. She received a quote of \$1,975. To fix the damage to the stones.

Crabtree suggested the Town offer reward for the conviction of the individual that caused all the damage.

The post at the Fairview Cemetery was fixed.

Tom Stevens is working on the Riverview Cemetery stone clean up. There is brush that needs to be take care of. She asked if she could use the small town truck to do work in the Cemetery filling sunken graves. Board apposed as it's Union workers equipment.

Amanda is working with the Maine State Prison facility to get flags and markers for Veterans in that Cemetery.

**ACTION:**

Motion by Pratt; second by Crabtree to pay the \$1,975. To repair damages at the Newcomb Cemetery

**Vote: 4-0**

**Item 17**

Inform Board of Joseph Cifaldo's appointment as Interim Public Works Foreman

**Item 18**

Update on PERC

**Item 19**

Update of Rifle Range

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**Item 20**

Vote to Approve/Sign Quit Claim Deed • Kimberly & Jefferey Veilleux (2 Cemetery Deed correction)

**ACTION:**

Motion by Crabtree; second by Pratt to Approve/Sign Quit Claim Deed • Kimberly & Jefferey Veilleux (2 Cemetery Deed correction)

**Vote: 4-0**

**Item 21.5**

Managers' Report

Alewives brought in a total of \$62,628. For the Town.

The driveway to the Alewives shack should be addressed before next season.

Some shingles at the Fire Station have come off. Will be repaired.

Last meeting Board decided to get a plaque for the Boys little League. The Girls Warren Hornets also won the championship. Board would also like for them to have a plaque. John Leach let Manager know that there is a trophy case at the School to display them.

Warren Day was a huge success, great to see it all coming back.

There is an even for MGOG tomorrow from 11-12:30 if anyone on the Board wants to attend.

Meadow Mountain, looks good. There is some trash and ATV tracks.

Jeff Pendleton found a crack in the furnace at the Public Works Building. He gave a quote of \$9,583. To replace.

Tree branch on Middle Road has been taken care of.

**Item 21**

Other Business with Leave of the Board

Crabtree, would like the Valedictorian to be sent a congratulatory letter from the Board.

Has high Street clean-up been completed? Manager, last she had heard he was waiting for someone to pick up a boat.

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Is the Motor Vehicle office closed on Monday, yes.

Solar panels are up but haven't gotten a reply as to when they will be turned on.

Manager will be meeting with Maritime and Fire Chief about propane tank information.

Pratt, there is oil saturating the sand on the side of the road that should be taken care of.

### **Item 22**

Executive Session • M.R.S.A § 405 (6)(F) Review Conceal Weapons

#### **ACTION:**

Motion by Crabtree; second by Pratt to go into Executive Session • M.R.S.A § 405 (6)(F) Review Conceal Weapons ay 7:27p.m.

**Vote: 4-0**

### **Leave Executive Session**

#### **ACTION:**

Motion by Pratt; second by Crabtree to approve conceal Weapons and have Chairman Sign

**Vote: 4-0-0**

### **Item 23**

Adjourn

#### **ACTION:**

Motion by Crabtree second by Pratt to adjourn the meeting at 7:40p.m.

**Vote: 4-0-0**

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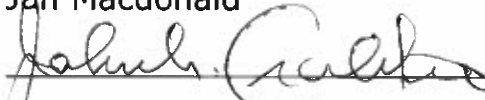
Wayne Luce, Chairman



Roger Peabody, Vice-Chair



Jan Macdonald



John Crabtree



Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 12<sup>th</sup> day of July, 2023.

Date:

July 13, 2023

Signature:



Town Clerk

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