

TOWN OF WARREN
BOARD OF SELECTMEN/ASSESSORS

June 15, 2022

6:15 PM Regular Meeting

Selectmen Present: Jan Macdonald Chairman, Wayne Luce Vice-Chair, Brent Pratt, John Crabtree, and Roger Peabody.

Absent: None

Staff present: Town Manager Sherry Howard, David Grant of the Transfer Station and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Macdonald.

Item 1

Moment of Silence

Item 2

Pledge of Allegiance

Item 3

Public Participation

None

Item 4

Elect Chairman

ACTION:

Motion by Luce; second by Crabtree to table until the next meeting after Town Meeting.

Item 5

Elect Vice-Chairman

Item 6

Vote to Approve Selectmen's Meeting minutes June 1, 2022

ACTION:

Motion by Pratt; second by Crabtree to Approve Selectmen's Meeting minutes June 1, 2022

Vote: 5-0

Item 7

Vote to Approve Warrant #25, Warrant #24MV & Warrant 24A

ACTION:

Motion by Pratt; second by Luce to approve Warrant #25, Warrant #24MV & Warrant 24A

Vote: 5-0

Item 8

Vote to Approve Trust Fund Warrant #12

ACTION:

Motion by Crabtree; second by Luce to approve Trust Fund Warrant #12

Vote: 5-0

Item 9

Meet with David Grant to discuss Personnel Policy

David has not been able to use any of his PTO time as there is no one to cover him at the Transfer Station. He is at his max allowed time to earn and would like to be able to continue to accrue time off (4 hours per month) He would like to be paid out for some of his time or have the 4 hours paid to him that he would have earned into his bi-weekly paycheck. Board agrees he is an essential employee and hasn't been able to take time off.

ACTION:

Motion by Peabody; second by Crabtree to pay David Grant 24 hours of his earned PTO as he is an essential employee.

Vote: 5-0

Item 10

10. Vote to Approve and Sign Appointments:

- Planning Board (3)
- GRSSM committee (1)
- EMS Director (1)
- Ambulance Director (2)
- Animal Control Officer (1)
- GRSSM Joint Board (1)
- Election Clerks (8)

ACTION:

Motion by Luce; second by Crabtree to approve appointments as presented

Vote: 5-0

Item 11

Review and Discuss 2022 Season bid for Road Salt

ACTION:

Motion by Luce; second by Crabtree to go with Morton Salt, Inc. in the amount of \$72.87 per ton 1,000 tons for a total of \$72,870.00

Vote: 5-0

Item 12

Review and Discuss 2022 Season bid for Winter Sand

ACTION:

Motion by Luce; second by Peabody to go with D.R. Flagg & Son in the amount of \$15.90 per ton 3,500 tons total for a total of \$55,650.00

Vote: 5-0

Item 13

Manager Report

Congratulations to Brent for being elected as a Board of Selectman.

Tom Stevens has finished work on Newcomb, Skinner, Mount Pleasant, and Watts. He has other jobs this summer and will see when he can get back to do more cemetery cleaning.

Pratt, there is a stone at the Cemetery on Western Road that was broken a tree fell on it. Would like to see it be repaired.

Amanda reported that the cemetery road on Starrett had deep ruts. Public Works has fixed these ruts. Fairview has some as well but it's not as quick and easy fix and will require more material.

ACTION:

Motion by Crabtree; second by Luce to allow the Town Manager to spend up to \$4,000. On gravel for road repair in cemeteries to be taken from Cemetery perpetual care account.

Vote: 5-0

The Ambulance Stretcher is not working properly, the cost to replace it is \$55,841.18. Currently there is \$55,529. In the equipment reserve with hopefully an additional 25 Thousand to be approved at the Town Meeting.

ACTION:

Motion by Crabtree; second by Peabody to purchase the Ambulance stretcher in the amount of \$55,841.18 to be taken from Equipment reserve with the additional amount to be taken from contingency.

Vote: 5-0

The John Deer Tractor came in.

New Plow truck should be here in the next couple weeks.

Bids going out for the replaced equipment, due July 1st 2022 Pratt asked if it would be appropriate for a Board Member to bid. Board agrees that they are closed bids and that as long as the member abstained from the vote, should be fine. Manager will look at policy.

A deer ran out in front of the Ambulance, did a little damage to the wheel well and the paint. Copeland can fix, not a lot of damage. Can also check

with Phil's Auto body. The deductible is \$1,000 it should be lower than that to fix it.

Manager attended a meeting and will be attending another. Good to be back at trainings.

Heather attended a cash management meeting.

She would also like to thank the Board for the flowers.

Item 14

Other Business with Leave of the Board

Peabody, the Cemeteries looking good.

Macdonald, the gate at Watt's Cemetery needs to be re-welded. She was going to paint it, but the repair should be done first.

Crabtree, would like to know what it would cost the Town to have license plates at the Town office so residents don't have to go to Rockland.

Manager, there would be trainings involved, new registration class, tax forms, plates and their storage that the Town office doesn't have in the vaults. She can look into it and get back to him.

Luce, in looking at the Town report, all departments under spent their budgets, they did a good job.

Pratt, can the easel be brought in to put up ongoing projects/items to review at meetings. Manager has a white board that she can put up.

Peabody, Cori did a good job on the Town Report.

Pratt, said how good a job she was doing at the poles on Tuesday.

Manager, will try to have more of the sheets ready for questions at the Town Meeting.

ACTION:

Motion by Pratt; second by Luce to go into Executive Session 1 MRSA § 405 6 A at 7:32p.m.

Vote: 5-0

Leave Executive Session

Item 15

Adjourn

ACTION:

Motion by Crabtree; second by Peabody to adjourn the meeting at 7:49p.m.

Vote: 5-0.

Jan Macdonald

Jan Macdonald, Chairman

Wayne Luce

Wayne Luce, Vice-Chair

Brent A Pratt

Brent Pratt

John Crabtree

John Crabtree

Roger Peabody

Roger Peabody

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 29th day of June, 2022.

Date: June 30, 2022

Signature: Andrew Michael
Town Clerk



