

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

May 4, 2022

6:15 PM Regular Meeting

Selectmen Present: Jan Macdonald Chairman, Wayne Luce Vice-Chair, Brent Pratt, John Crabtree, and Roger Peabody.

Absent: None

Staff present: Town Manager Sherry Howard, David Grant of the Transfer Station, CEO Melody Sainio and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Macdonald.

Item 1

Moment of Silence

Item 2

Pledge of Allegiance

Item 3

Public Participation

None

Item 4

Vote to Approve Selectmen's Meeting minutes April 20, 2022

ACTION:

Motion by Crabtree; second by Peabody to approve Selectmen's Meeting minutes April 20, 2022

Vote: 5-0

Item 5

Vote to Approve Selectmen's Meeting minutes April 25, 2022

ACTION:

Motion by Crabtree; second by Peabody to approve Selectmen's Meeting minutes April 25, 2022

Vote: 4-0-1 Pratt

Item 6

Vote to Approve Warrant #22

ACTION:

Motion by Crabtree; second by Luce to approve Warrant #22

Vote: 5-0

Item 7

Review/Award Town Paving Bid

\$350,000.00 in the proposed budget for paving. There is an additional \$60,000.00 in reserve account that wasn't used for road construction that could be used to cover the rest. Crabtree curious why there is a price difference per ton for different roads from \$93.00 to \$138.00 per ton difference. Board questions if they should have an inspection done of the quality of the pavement.

ACTION:

Motion by Pratt; second by Crabtree to award the Town paving bid to Northeast Paving in the amount of \$396,881.50

Vote: 5-0

Item 8

Meet with Chip Haskell with Haleyward to discuss culvert replacement on Beechwood St

Chip explained what Haleyward will do to help the Town get this project completed. As with the Sandy Shores project, they design the plan, put out to bid, award the bid, oversee construction, and write Grants to help with funding the project.

Peabody asked if they can make it so local traffic can still use the road or if they would have to close the road. This would depend on the location and cost. Peabody, Thomaston just did a similar replacement and shut down the road for an extended amount of time because they didn't have all the materials needed before starting the project. Would like to prevent that from happening. This project wouldn't start until 2023 after the budget is passed.

Item 9

CEO Melody Sainio to discuss river bank erosion at Payson Park

It was brought to Melody's attention that the river has undercut the park side banking in two areas. She has contacted DEP and it will require a permit to fix. Board would like to visit the site to take a look.

ACTION:

Motion by Crabtree; second by Luce to table until the Board can look at it.

Vote: 5-0

Item 10

Arnold D. Hill, discuss cemeteries

Hill would like to add cremation lots to the Sawyer Cemetery. Amanda recommends them being spaced apart enough to allow walking/mowing room between the stones. Board would like for them to come up with a proposal for the lot areas.

Amanda has reached out to Mr. Stevens about the cemetery stone cleaning, hopes to connect with him soon.

Looking for bids from Wilson and Tim Hoppe for cleanup of the Cemeteries.

Not all Cemeteries have a mulching area for the grass clippings/branches will need to look into this as the contract says that they all do. The mowing company will not be hauling clippings off site.

A stolen grave stone from 1872 in Damariscotta was recovered and returned.

They are out of corner markers looking into the price of more. Hill, they normally are \$12.50 each.

Flags and markers will be out by 5p.m. Friday the 27th for Memorial Day weekend.

There are some students from MVHS that need to complete community service and will be doing cemetery cleanup.

There have been woodchucks in the Town Cemetery.

Pratt, the property the Town purchased behind the cemetery on Patterson Mill Road, would like to hear from Amanda and Arnold how much of that could be used to add on to the existing cemetery.

Item 11

Review/Discuss Personnel Policy

Section 3:13 Gifts and Gratuities prohibits employees from soliciting or accepting gifts of gratuity. David spoke to Manager about tips at the Transfer Station and this was brought up. If one of the guys at the Transfer Station helps with bags and a Resident give a dollar or two as a thank you doesn't see a problem with it have been for 25 years, they are not soliciting.

ACTION:

Motion by Crabtree; second by Peabody to remove (or accepting) from 3:13 Gift & Gratuities from the Personal Policy

Vote: 3-1-1 Pratt, Luce

Item 12

Discussion on usage of ARPA money

The Board is looking at three categories; Full time, Part time, and Full-time part time (meaning they have a set schedule every week.) Board unsure if they should do a set amount or by percentage. Board asked Bill Lufkin his opinion. Bill, the ARPA money is to reward the employees who worked for the Town during the pandemic and reward them for staying. He would recommend a set amount for each of the three categories, Full time, Part time, and Full time part time. Part time, only if they worked over 40 hours.

ACTION:

Motion by Peabody; second by Crabtree to add up to \$60,000.00 to Article 41 of the Warrant in recognition of Town Employees during Covid Pandemic.

Vote: 5-0

Item 13

Vote to Approve/Sign 2022-2023 Town Meeting Warrant

ACTION:

Motion by Luce; second by Crabtree to Approve/Sign 2022-2023 Town Meeting Warrant

Vote: 5-0

Item 14

Manager Report

Public Works has run out of shouldering material. They used 17 truckloads during the Halloween storm causing them to come up short. Board would like for Public Works to purchase material with their funds if they run short at the end of the budget season then request from a reserve account.

Meklin has been in contact about processing on the Patterson Mill property.

There are issues with trash at Payson Park. Since putting the trash can down there people are leaving bags of trash next to the bin and car parts such as bumpers etc. Luce recommends pulling the can out of there.

Received the bill from Haleyward to review Peabody Bridge project in the amount of \$1,500. Board would like this paid for out of Selection Contingency.

There has been an ad out for help at the Transfer Station for the last two years with no luck finding help. In two weeks it will only be David working as Ralph will be out. Help is needed Thursday 11:30-6 Friday 11:30-6 and Saturday 7:30-4 Pratt offered to help if needed.

Item 15

Other Business with Leave of the Board

Pratt, Main Street sidewalk is unpassable with cones and material on the sidewalk. He would like it cleaned up; cones removed to allow safe passage. Resident is parking in the no parking area. He is not following the order to keep the area cleaned up.

ACTION:

Motion by Crabtree; second by Peabody to have the Town Manager contact Town Attorney to send a letter to Mr. Atwood

Vote: 5-1 Luce

Item 16

Executive Session • 1 M.R.S.A § 405 (6)(F) Review Conceal Weapons

ACTION:

Motion by Crabtree; second by Luce to go into Executive Session • 1 M.R.S.A § 405 (6)(F) Review Conceal Weapons at 8:24p.m.

Vote: 5-0

Leave Executive Session

ACTION:

Motion by Luce; second by Peabody to approve and have the Chairman sign the complete Conceal Weapons permits

Vote: 5-0

Item 16

Adjourn

ACTION:

Motion by Luce; second by Crabtree to adjourn the meeting at 8:30p.m.

Vote: 5-0
