

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

May 31, 2023

6:15 PM Regular Meeting

**Selectmen Present:** Wayne Luce Chairman, Roger Peabody Vice-Chair, Jan Macdonald, Brent Pratt, and John Crabtree.

**Absent:** None

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Chairman Luce.

**Item 1**

Moment of Silence/ Pledge of Allegiance

**Item 2**

Public Participation

None

**Item 3**

Vote to Approve Selectmen's Meeting minutes May 17, 2023

**ACTION:**

Motion by Pratt; second by Macdonald to approve Selectmen's Meeting minutes May 17, 2023 as amended

**Vote: 5-0**

**Item 4**

Vote to Approve Selectmen's Special Meeting minutes May 24, 2024

**ACTION:**

Motion by Peabody; second by Crabtree to approve Selectmen's Special Meeting minutes May 24, 2024 as amended

**Vote: 5-0**

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**Item 5**

Vote to Approve Warrant #24

**ACTION:**

Motion by Crabtree; second by Pratt to Approve Warrant #24 & Trust Fund Warrant #18

**Vote: 5-0**

**Item 6**

Vote to Approve Trust Fund Warrant #18

**Item 7**

Board to meet with Fire Chief Greg Andrews  
Andrews at scene of accident, unable to attend.

**Item 8**

Meet with Town Forest Committee

Grant was approved with project canopy. Will need to match the grant around July. Committee plans to visit Patterson Mill Road property to review, will let Board know when this is planned for.

**ACTION:**

Motion by Pratt; second by Crabtree to approve expenditure from Town Forest Reserve as a match to the Grant received.

**Vote: 5-0**

**Item 9**

Discuss processing material on Patterson Mill property

Joe received three quotes for crushing/processing. One for crushing. One for everything but price is for the month not by the yard. And one for sand and crushing \$6.80 per yard for sand. Quote is for 20 thousand yards; Board would like to know if they can process less at the same price. This project will also need to go the Planning Board for approval.

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**ACTION:**

Motion by Pratt; second by Crabtree to table to review, Board would like quotes to review.

**Vote: 5-0**

**Item 10**

Appoint Mining Ordinance Advisory Committee

**ACTION:**

Motion by Luce; second by Crabtree to sign appointments

**Vote: 5-0**

**Item 11**

Approve/ Sign 2023 Scholarship Certificate

**ACTION:**

Motion by Crabtree; second by Macdonald to Approve/ Sign 2023 Scholarship Certificate

**Vote: 5-0**

**Item 12**

Vote to accept agreement for Implementing a Tax Increment Financing Program between the Town of Warren and MCOG

Crabtree, doesn't he need insurance. Manager, he does not work on the property so he should not need to provide proof of insurance.

**ACTION:**

Motion by Peabody; second by Pratt to accept agreement for Implementing a Tax Increment Financing Program between the Town of Warren and MCOG

**Vote: 5-0**

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**Item 13**

Sign Cannabis Permit •Robinson Boggs (New Permit)

This is just “housekeeping” paperwork that was not completed at the time of approval.

**ACTION:**

Motion by Crabtree; second by Pratt to Sign Cannabis Permit •Robinson Boggs (New Permit)

**Vote: 5-0**

**Item 14**

Jason Tuorila to discuss forming a Comprehensive Plan Review Committee and a Water Protection Ordinance

Tuorila, The Town needs to get started on the Comprehensive Plan, it should be done every 10 years and was last completed in 1991 he is hoping for 11 volunteers.

To protect Warren’s resources, he is requesting a five-person committee be formed for Water Protection.

**ACTION:**

Motion by Crabtree; second by Pratt to form a Comprehensive Plan Review Committee and a Water Protection Ordinance to be posted on the Town Website.

**Vote: 4-1 Pratt**

**Item 15**

Review quotes for Road Line Painting

**ACTION:**

Motion by Pratt; second by Peabody to go with Fine Line Pavement Striping in the amount of \$11,701.62

**Vote: 5-0**

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**Item 16**

Ambulance Director Polly Wood to present Ambulance quotes

Manufacturing of Ambulances is 2-3 years out. They have a quote for an ambulance that if the Town locks in the price will not go up. If the Town doesn't the price will continue to rise. Pratt, notes that the paperwork has the color as blue. They have discussed and it will be the same as the current color scheme.

**ACTION:**

Motion by Crabtree; second by Pratt to lock in price with Professional Vehicle Corporation for a new ambulance to be delivered as soon as possible in the amount of \$268,292.

**Vote: 5-0**

**Item 17**

Sign Quitclaim Deeds: •Paul Shuman (Corrected) •Russell O'Bryan

**ACTION:**

Motion by Crabtree; second by Macdonald to Sign Quitclaim Deeds: •Paul Shuman (Corrected) •Russell O'Bryan

**Vote: 5-0**

**Item 18**

Vote to close Office early June 30 for year-end procedure

In order to complete year-end procedure Town office requests to close early. This allows time to contact NDS should any issues arise.

**ACTION:**

Motion by Pratt; second by Peabody to close Office early June 30 for year-end procedure at 12:00p.m.

**Vote: 5-0**

**Item 19**

Manager Report

Extension to the Alewife season was approved until June 15<sup>th</sup>. Last week the Town took in \$86,940.

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Ryan is having a lot of trash left down at Payson Park and requested another trashcan be put down there (public Works has already done this). He has been picking up two times a week and cleaning up what doesn't fit in the can.

Knox County locked in fuel price at \$2.76 per gallon, Manager locked in with Knox County for Warren.

Board of Appeals met yesterday to appoint Chair (Michael York) and Vice-Chair (Richard Butler). They will meet again next Tuesday.

DEP will be visiting a pit on North Pond Road next week.

Public Works building was sprayed and they did a good job.

**Item 20**

Other Business with Leave of the Board

**Item 21**

Adjourn

**ACTION:**

Motion by Crabtree; second by Pratt to adjourn the meeting at 7:18p.m.

**Vote: 5-0**

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Wayne Luce, Chairman



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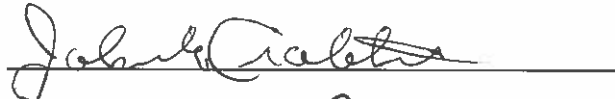
Roger Peabody, Vice-Chair



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Jan Macdonald

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John Crabtree



Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 14<sup>th</sup> day of June, 2023.

Date:

June 15, 2023

Signature:



Town Clerk

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