

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

March 9, 2022

6:15 PM Regular Meeting

**Selectmen Present:** Jan Macdonald Chairman, Wayne Luce Vice-Chair, Brent Pratt, John Crabtree, and Roger Peabody.

**Absent:** None

**Staff present:** Town Manager Sherry Howard, David Grant from the Transfer Station and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Chairman Macdonald.

**Item 1**

Moment of Silence

**Item 2**

Pledge of Allegiance

**Item 3**

Public Participation

None

**Item 4**

Vote to Approve Selectmen's Meeting minutes February 23, 2022

**ACTION:**

Motion by Crabtree; second by Pratt to approve Selectmen's Meeting minutes February 23, 2022

**Vote: 5-0**

**Item 5**

Vote to Approve Warrant # MV17 & Warrant #18

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**ACTION:**

Motion by Pratt; second by Luce to approve Warrant # MV17 & Warrant #18

**Vote: 5-0**

**Item 6**

Vote to Approve and Sign Trust Fund Warrant #9

**ACTION:**

Motion by Pratt; second by Luce to approve and Sign Trust Fund Warrant #9

**Vote: 5-0**

**Item 7**

Judy Newman asking for recognition for a retiring businessman

Did not attend meeting

**Item 8**

Review/Accept Town Mowing Bids

Two bids were received Coastal Breeze Landscaping total of \$23,360 and Wilson Construction and Landscaping total of \$24,700. Board would like additional information before making a decision.

**ACTION:**

Motion by Luce; second by Crabtree to table until there is clarification as to the bids (price for three years or one) why it's four times more, reason clean up so much when some locations have no trees, no bid on academy lot.

**Vote: 5-0**

**Item 9**

Meet with David Grant to discuss Personnel Policy regarding Earned Paid Leave

With the new Paid leave law that went into effect January of 2021 part time employees hours were reduced for 48 to 40 hours. This works out to 4 hours

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a month, 2 each paycheck. David would like for it to go back to the 48 hours that the Board had approved for current employees. New hires would fall under the new 40 hours.

**ACTION:**

Motion by Pratt; second by Crabtree to direct Manager and staff to conform to previous paid leave plan, and to develop a solution retroactive to the start of the policy.

**Vote: 5-0**

**Item 10**

Review Feb 2, 2017 ICMA Retirement Adoption Agreement

The Board at the time did not check the box to allow employees to borrow from their own retirement. Board in agreement that it is theirs and to go ahead and edit this agreement.

**ACTION:**

Motion by Peabody; second by Pratt to allow Employees to borrow against their retirement.

**Vote: 5-0**

**Item 11**

Sign Quit Claim Deed Rusty Fales – Counce Cemetery Lots 3,4,5,and 6

**ACTION:**

Motion by Pratt; second by Luce to Sign Quit Claim Deed Rusty Fales – Counce Cemetery Lots 3,4,5,and 6

**Vote: 5-0**

**Item 12**

Vote to sign 2022 Lincoln County Recycling Services Agreement

Lincoln County is changing the reports from monthly to annually.

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**ACTION:**

Motion by Pratt; second by Crabtree to sign 2022 Lincoln County Recycling Services Agreement

**Vote: 4-0-1 Luce**

**Item 13**

Update on PPA with Revision

Guy from revision has the edits and will be updating PPA hopefully by next meeting. The Board would like for him to come in to the next meeting.

Pratt asked if the new solar farm being proposed is something they can buy into.

**Item 14**

Manager Report

Heater in the Public Works garage is installed and running well.

During the snow squall on Sunday the town truck went off the road and sustained some damage, no injuries. It was brought to Phil's auto body to receive an estimate, the appraiser from MMA came down and took a look and said that the estimate was spot on.

The Warren Recreation Cheerleaders competed in Bangor on Sunday, both teams from Warren brought home banners. Panthers with a first place win and Cubs with a second.

Manager would like to know if the Board would like to put the Alewife roof repairs back out to bid, Board agrees to put out previous bid.

**ACTION:**

Motion by Crabtree; second by Peabody to put out the bid for Alewife shack roof repair.

**Vote: 5-0**

**Item 15**

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Other Business with Leave of the Board  
Peabody, Public Works doing a good job.

Crabtree, fuel prices going up more money will be needed in the budget.

Pratt, where does franchise revenue go, in the General fund line to offset budget.

Macdonald, encourages folks to attend the Public Hearing for the solar array at the Old Brick School Tuesday at 6pm.

Pratt, asked how the transfer from Bangor Savings to The First is going. Reserve accounts are moved, payroll is in the process and got the check reader paperwork yesterday. Heather has been very busy doing all of this and is in the middle of an audit. Hoping for April 1<sup>st</sup>.

### **Item 16**

Executive Session1 M.R.S.A § 405 (6)(C)

#### **ACTION:**

Motion by Crabtree; second by Peabody to go into Executive Session 1 M.R.S.A § 405 (6)(C) at 7:20p.m.

**Vote: 5-0**

#### **Leave Executive Session**

### **Item 17**

Adjourn

#### **ACTION:**

Motion by Crabtree; second by Peabody to adjourn the meeting at 8:23p.m.

**Vote: 5-0**

Jan Macdonald

Jan Macdonald, Chairman

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*Wayne Luce*

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Wayne Luce, Vice-Chair

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Brent Pratt

*John R. Crabtree*

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John Crabtree

*Roger Peabody*

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Roger Peabody

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 23<sup>rd</sup> day of March, 2022.

Date: 3.24.2022

Signature: *Cristin EK Michaud*

Town Clerk

