

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

January 12, 2022

6:15 PM Regular Meeting

Selectmen Present: Jan Macdonald Chairman, Wayne Luce Vice-Chair, Brent Pratt, John Crabtree, and Roger Peabody.

Absent: None

Staff present: Town Manager Sherry Howard, CEO Melody Sainio and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Macdonald.

Item 1

Moment of Silence

Item 2

Pledge of Allegiance

Item 3

Public Participation

Item 4

Vote to Approve Special Town Meeting minutes December 29, 2021

ACTION:

Motion by Crabtree; second by Luce to approve Special Town Meeting minutes December 29, 2021

Vote: 5-0

Item 5

Vote to Approve Selectmen's Meeting minutes December 29, 2021

ACTION:

Motion by Crabtree; second by Pratt to approve Selectmen's Meeting minutes December 29, 2021

Vote: 5-0

Item 6

Vote to Approve Warrant # MV13

Item 7

Vote to Approve and Sign Warrant #14

ACTION:

Motion by Pratt; second by Crabtree to approve and Sign Warrant # MV13 and Warrant #14

Vote: 5-0

Item 8

Address scaffolding on sidewalk and cars, boats, trailers, etc. on Town Property

Town attorney Bill Kelly met with the Board of Selectmen recently about the existing scaffolding issue on the town's sidewalk. As overseers to the road commissioner. The statute states if a majority of the members of the select board determines that a condition exists in any Town way that creates a hazard and renders the way unsafe for travelers with Motor Vehicles and pedestrians the select board shall give written notice to the road commissioner of this condition and order the road commissioner to eliminate it or take interim measures to protect the public.

Manager, scaffolding was put up in the spring / summer for roof work. She was told that some of the equipment was recalled. There are codes that

must be abided by from the state about scaffolding on the side walk and making it accessible to all. Mr. Attwood was given the code this is not up to the town to explain, he needs to abide by it for the state. Two select board members contacted Mr. Attwood with a time they were available to meet. He was not available at that time and was advised to contact them when he would be available. He has not done so.

Mr. Attwood; attended one meeting on November 7th manager had provided him with the code. There are different options walkthrough, go around, walk across the street. This is a 160 year old building he's not just working on the roof, he's also stripping down and repainting the siding. The day and a half notice to meet with the board at 9 a.m. was not enough, he could have met at ten but not nine. Instead of setting up another time he received a threatening letter. He thought he and the town we're going to work together to resolve the issues. Cars only go by every 10 minutes or so and the sidewalk is rarely used. The manager's letter said to use the manual but it was unclear what the board wanted him to do.

Manager; the Town cannot pick and choose what he needs to do he needs to be up to code this should have been done before the scaffolding went up.

Mr. Attwood believes that he owns 8 ft. in front of the building which includes the sidewalk. There was a monument that used to mark the boundary line, now it is under the road.

Mr. Kelley advises that this is not called for in the deed.

Pratt; all of this should have been done before the scaffolding went up. It is the Board's job to allow safe passage.

Crabtree; plows are not able to do their job, we aren't able to keep our sidewalks cleaned off.

Peabody; the Board has given ample time and done a lot to try to work with Mr. Attwood.

Luce; one of the major concerns is providing people with disabilities to be able to use our sidewalks, he himself must look for a break in the sidewalk to step down.

Mr. Attwood, states that he could build a ramp.

Luce; that should have been done first before the scaffolding went up.

Crabtree; this is a hazardous condition that needs to be fixed.

ACTION:

Motion by Pratt; second by Crabtree to Order the Town's Road Commissioner to remove staging within 48 hours, all costs of removal and storage incurred by the Town to be billed to the owner.

Vote: 5-0

ACTION:

Motion by Pratt; second by Luce Finding of facts; The Select board of Warren Maine find that the staging that blocks the sidewalk creates an undue hazard, residents have to step off into the road to get around. Obstruction of snow removal and unable to clear the sidewalks to allow for safe Passage.

Vote: 5-0

Mr. Attwood believes he's allowed to park in the 21 ft. by 27 ft. area that he says is not town property.

Mr. Kelly; the boundary is clear on the deed, it's 1 ft. from his building. The property belongs to the Town.

ACTION:

Motion by Pratt; second by Luce to order the Road Commissioner to remove all cars, boats, motorcycles, trailers, etc. on property owned by the Town of Warren from the Town's property as shown on the map as gravel parking area and yellow area as depicted in Book 4275 pg. 131 at the Knox County Register of deeds as soon as feasible and to assign all cost associated with the removal to the owner.

Vote: 5-0

Item 9

Vote to approve Annual Municipal Election/Town Meeting dates – June 14 & 21, 2022

ACTION:

Motion by Crabtree; second by Pratt to approve Annual Municipal Election/Town Meeting dates – June 14 & 21, 2022

Vote: 5-0

Item 10

Appoint Steamship Navigation advisory committee members • Kris Smit • Richard Butler • Doug Pope • Alvin Chase • Maynard "Eric" Tolman • Ed LaFlamme

Board would like the Committee to gather history on the property, look at options and opinions from the Committee. Meetings to be held at Town Hall. Manager will post on the website and would like to attend the meetings. Board thanks Kris, Doug and Eric for volunteering.

ACTION:

Motion by Pratt; second by Luce to Appoint Steamship Navigation advisory committee members that are present • Kris Smit • Doug Pope and • Maynard "Eric" Tolman

Vote: 5-0

Item 11

Discuss RFP Annual Report

ACTION:

Motion by Crabtree; second by Luce to accept RFP as written

Vote: 5-0

Item 12

Approve/Sign quit claim deeds • Justin & Aimee Bernhart – Map R11 Lot 15 00C • Daniel Ford – Map R13 Lot 115 • Hedstrom Electric – Map U01 Lot 031 • Leland Boggs II – Map R05 Lot 057 00A

ACTION:

Motion by Pratt; second by Luce to . Approve/Sign quit claim deeds • Justin & Aimee Bernhart – Map R11 Lot 15 00C • Daniel Ford – Map R13 Lot 115 • Hedstrom Electric – Map U01 Lot 031 • Leland Boggs II – Map R05 Lot 057

00A •Sara Mitchell- Map R05 Lot 013 •Hatchet Mountain Builders, LLC –Map R11 Lot 039 001

Vote: 5-0

Item 13

Discussion of ARPA Funds guidelines

Board to review and bring back to the next meeting with five ideas on how to use the funds.

Item 14

Manager Report

PPA from Revision Energy has been received and sent to Mr. Kelly.

Budget workshops, first meeting Next Wednesday at 6:00p.m. to be held in two nights. Second one to be held on the following Thursday.

Item 15

Other Business with Leave of the Board

Peabody, Public Works did a good job with the road during the storms.

Luce, plaque looks good for Mr. Courtenay.

Macdonald, thanks the Board for a job well done during the meeting as well as Sherry.

Item 16

Executive Session • 1 M.R.S.A § 405 (6)(F) Review Conceal Weapons

ACTION:

Motion by Luce; second by Crabtree to go into Executive Session • 1 M.R.S.A § 405 (6)(F) Review Conceal Weapons at 7:42p.m.

Vote: 5-0

Leave Executive Session

ACTION:

Motion by Pratt; second by Luce to approve Concealed Weapons Permits

Vote: 5-0

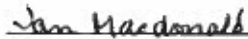
Item 17

Adjourn

ACTION:

Motion by Luce; second by Peabody to adjourn the meeting at 7:48p.m.

Vote: 5-0



Jan Macdonald, Chairman



Wayne Luce, Vice-Chair



Brent Pratt



John Crabtree



Roger Peabody

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 26th day of January, 2022.

Date: January 27, 2022

Signature: Christine E. Michael
Town Clerk

