

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

January 11, 2023

6:15 PM Public Hearing

Regular Meeting

Selectmen Present: Wayne Luce Chairman, Roger Peabody Vice-Chair, Jan Macdonald, and John Crabtree.

Absent: Brent Pratt

Staff present: Town Manager Sherry Howard, David Grant, Ralph Lenfesty, and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Luce.

Open Public Hearing

PUBLIC HEARING A Public Hearing to hear comments on the proposed adoption of the revised Parking Ordinance, which will be voted on by Municipal Officers on Wednesday, January 25, 2023 at the regular Board of Selectmen Meeting.

No Public comment

Close Public Hearing

Item 1

Moment of Silence/ Pledge of Allegiance

Item 2

Public Participation

Item 3

Vote to Approve Selectmen's Meeting minutes December 28, 2022

ACTION:

Motion by Crabtree; second by Macdonald to approve Selectmen's Meeting minutes December 28, 2022

Vote: 3-0-1 Peabody

Item 4

Vote to Approve Selectmen's Meeting minutes January 4, 2023
Add Peabody to attendance.

ACTION:

Motion by Crabtree; second by Peabody to approve Selectmen's Meeting minutes January 4, 2023

Vote: 4-0

Item 5

Vote to Approve Warrant #14

ACTION:

Motion by Macdonald; second by Crabtree to approve Warrant #14 and Trust Fund Warrant #10

Vote: 4-0

Item 6

Vote to Approve Trust Fund Warrant #10

Item 7

Walden Renewable to present interest in the Rifle Range Property for a solar development and brownfield clean up collaboration

Dale and Matt from Walden Renewable wanted to let the Town know that they are interested in partnering with the Town on a Brownfield clean up collaboration. They have other sites they have helped with the clean up then lease the property. Board would like for Walden to meet with the Steamship Navigation Committee to discuss. Town will own property Friday January 20th unless taxes are paid by owner.

Item 8

Vote to approve Election and Town Meeting Dates:

- ELECTION DATE: TUESDAY, JUNE 13, 2023
- TOWN MEETING DATE: TUESDAY, JUNE 20, 2023

ACTION:

Motion by Macdonald; second by Crabtree to set Election date as Tuesday June 13, 2023 and Town Meeting date June 20, 2023

Vote: 4-0

Item 9

Meet with Ralph Lenfesty

Ralph was presented with a certificate for his time with the Town of Warren.



Item 10

Review/Accept Molli Bennett's volunteer application for the Budget Committee

Molli has worked eight years at a municipality with a budget similar to Warren. She is also a certified assessor. Board thanks her for her interest in being on the Budget Committee.

ACTION:

Motion by Crabtree; second by Macdonald to appoint Molli Bennett to the Budget Committee

Vote: 4-0

Item 11

Update on Cemeteries

Cemetery Sexton Amanda Shelmerdine provided the Board with an updated list of all of the work that has been completed at the cemeteries as well as upcoming projects. Skip Kinney has offered to help with the tomb to make sure it's structurally sound. She does not have access to it at this time. She would like to see mowing out to bid, and secured by March. She would like to have signs made up locally for avenue closure to be installed. She would also like a Survey done in Sterling/Sawyer and Cushing Cemetery. A large piece of granite was picked out for a new Veterans Monument at Peterboro Cemetery. The road to Riverview Cemetery is in bad shape. There is also a question as to the rite of way that Mr. Berrie believes to have at the corner of the Cemetery, there is no mention of this. There is a rite of way from Main Street to the gates. There is a spring in the middle of the Cemetery and could be the cause of the poor road condition. Luce would like to see full Board for vote on signs.

ACTION:

Motion by Crabtree; second by Peabody to have Mr. Holmes survey Cushing and Stirling Cemeteries to be paid from Cemetery Perpetual Care.

Vote: 4-0

Item 12

Update on legal opinion from MMA on resident winter sand

Manager Reached out to MMA, they think it would be legal.

ACTION:

Motion by Crabtree; second by Macdonald to place sand out for Residents at both the Town office and Transfer Station. Residents allowed two- Five-gallon buckets.

Vote: 4-0

Item 13

Discuss increasing demolition fee

Board would like David to make a recommendation list of fee increases for the Transfer Station.

Item 14

Present notice from Wilson Construction regarding cemetery mowing

Manager received an email stating that Wilson will no longer be able to do the Town's Cemetery Mowing.

ACTION:

Motion by Crabtree; second by Peabody to put Cemetery Mowing out to bid.

Vote: 4-0

Item 15

Manager Report

Manager reached out to Town Attorney in regards to the withdraw of the Plow truck bid. He looked it over and yes, he believes it is a contract and enforceable. The Town could send a letter and if he refuses to pay sue him. However, this would end up costing almost as much if not more than the bid itself.

ACTION:

Motion by Crabtree; second by Macdonald to offer Tom Harriman plow truck at his previous bid price.

Vote: 4-0

Barry Brusilla is willing to be the Town Forester but now is not the right time. Need to write the grant for project canopy first.

Tom will be checking all the Town owned buildings for energy efficiency. They do not charge.

MMA increase to \$275.

Board discussed combining Park Committees into one. Board would like to meet with Committee members next meeting.

Thank you to Public Works for fixing Transfer Station Backhoe. They also fixed the Trash box at the Town Office.

Wilshire Electric will be at the Town Office January 18th Power will need to be shut off to complete transfer switches.

ACTION:

Motion by Crabtree; second by Macdonald to leave it up to the Town Manager when Office needs to be closed for Electrical work.

Vote: 4-0

The Solar panels will be going up on the 23rd to be up and running soon.

Item 16

Other Business with Leave of the Board

Item 17

Executive Session

- M.R.S.A. 1 § 405 (6) (F)
- M.R.S.A. 1 § 405 (6)(F) Review Conceal Weapons
- M.R.S.A. 1 § 405 (6) (F) Trust Fund

ACTION:

Motion by Crabtree; second by Peabody to go into Executive Session • M.R.S.A. 1 § 405 (6) (F) • M.R.S.A. 1 § 405 (6)(F) Review Conceal Weapons • M.R.S.A. 1 § 405 (6) (F) Trust Fund at 7:41p.m.

Vote: 4-0

Leave Executive Session

ACTION:

Motion by Crabtree; second by Peabody to approve and have the Chairman sign Conceal Weapons

Vote: 4-0

ACTION:

Motion by Crabtree; second by Peabody to take \$1995. Out of appropriate Trust Fund for applicant #1

Vote: 4-0

Item 18

Adjourn


ACTION:

Motion by Macdonald; second by Peabody to adjourn the meeting at 8:35p.m.


Vote: 4-0



Wayne Luce, Chairman



Roger Peabody, Vice-Chair



Jan Macdonald



John Crabtree

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 25th day of January, 2023.

Date: January 26, 2023 Signature: Chris E. Michael
Town Clerk

