

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

December 27, 2023

6:15 PM Regular Meeting

Selectmen Present: John Crabtree Chairman, Jan Macdonald, and Wayne Luce.

Absent: Roger Peabody Vice-Chair, Brent Pratt

Staff present: Town Manager Sherry Howard, Joe Cifaldo of Public Works and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Crabtree.

Item 1

Moment of Silence/ Pledge of Allegiance

Item 2

Public Participation

None

Item 3

Vote to Approve Selectmen's Meeting minutes December 13, 2023

ACTION:

Motion by Luce; second by Macdonald to Approve Selectmen's Meeting minutes December 13, 2023

Vote: 3-0

Item 4

Vote to Approve Warrant # 13, MV #10, Void & Re-issue from WT8

ACTION:

Motion by Luce; second by Macdonald to approve Warrant # 13, MV #10, Void & Re-issue from WT8

Vote: 3-0

Item 5

Vote to Approve Trust Fund Warrant # 12

ACTION:

Motion by Macdonald; second by Luce to approve Trust Fund Warrant # 12

Vote: 3-0

Item 6

Resident to request overnight parking on Municipal owned property

Resident Mr. Atwood would like permission to park at the Woolen Mill Parking lot overnights. He has not filled out an application.

Item 7

Board to review/set guidelines regarding Revocable License

Luce would like the addition of a current registration and insurance. Application is limited to one vehicle. Joe recommends that applicants consistently park in the same spot near the posted parking signs (not too close to shed or building on either side)

ACTION:

Motion by Macdonald; second by Luce to approve application guidelines with current Registration and Insurance to be added and attached to application.

Vote: 3-0

Item 8

Vote to approve Greenport Cannabis of Warren Permit, 672 Atlantic Hwy (formerly Healing Tree)

The license can not follow from one owner to the next, a new approval is required for the same location. This location will only have a caregiver store.

ACTION:

Motion by Luce; second by Macdonald to approve Greenport Cannabis of Warren Permit, 672 Atlantic Hwy (formerly Healing Tree)

Vote: 3-0

Item 9

Review boundary marking proposals

Two boundary marking proposals were received. First in the amount of \$22,000. Second in the amount of \$2,650.

ACTION:

Motion by Luce; second by Macdonald to have Silver Maple Forestry mark the boundaries at the three Town Forests in the amount of \$2,650. To be done as soon as possible.

Vote: 3-0

Item 10

Review quotes to replace culvert on Beechwood St.

There are two options for the Board to consider; Option 1 Polymer Coating \$315,000. - \$330,000. Grants can not be used for Polymer Coating. Option 2 Precast Concrete Structure & install \$430,000. - \$480,000.

Board would like a full Board for a vote.

ACTION:

Motion by Luce; second by Macdonald to authorize the Town Manager to go ahead and have Haley Ward write the grant for the culvert with the assumption that we will go with the box culvert, money to be taken from Selectman Contingency.

Vote: 3-0

Item 11

Vote to sign Cemetery Quit Claim Deeds •Harley Edwards – Sawyer Cemetery New Section A Lot 53 •Alan Pease & Linda Pease – Counce Cemetery Lot C-3

ACTION:

Motion by Luce; second by Macdonald to sign Cemetery Quit Claim Deeds •Harley Edwards – Sawyer Cemetery New Section A Lot 53 •Alan Pease & Linda Pease – Counce Cemetery Lot C-3

Vote: 3-0

Item 12

Manager's Report

Manager would like to set the date for the Board to meet with Town Assessor to discuss TIF. Board will hold workshop to meet the Assessor next Wednesday January 3rd 2024 at 6:00p.m.

Manager has reached out for estimates for Town trash removal. Riverside will remove for \$45. Per month, there will be an additional \$45 when Payson Park is open.

Beacon started work today on the Rifle Range property. Earlier than expected.

Joe, there is a big bulldozer behind the building that the Town can sell for scrap and make some money. There is also loading ramps they can put on the municipal site to sell; Board is okay with this.

Public Works got everything cleaned up from the last wind storm quickly. Town faired pretty well, just some trees down, no washed-out roads.

Item 13

Other Business with Leave of the Board

Luce, price needs to be increased for demolition. It will be going up at the beginning of the year.

Item 14

Executive session:

- M.R.S.A. 1 § 405 (6) (F) Trust Fund Application
- M.R.S.A. § 405 (6)(F) Review Conceal Weapons

ACTION:

Motion by Macdonald; second by Luce to go into Executive session:

- M.R.S.A. 1 § 405 (6) (F) Trust Fund Application and •M.R.S.A. § 405 (6)(F) Review Conceal Weapons at 6:55p.m.

Vote: 3-0

Leave Executive Session

ACTION:

Motion by Luce; second by Macdonald to give applicant #1 \$5,000 out of the appropriate Trust Fund account to go towards at least three months of mortgage payments and the remaining to be used towards other bills agreed upon by applicant #1 and Town Manager

Vote: 3-0

ACTION:

Motion by Luce; second by Macdonald to go back into executive Session
M.R.S.A. § 405 (6)(F) Review Conceal Weapons

Vote: 3-0

ACTION:

Motion by Macdonald; second by Luce to approve and have the Chairman
sign Conceal Weapons.

Vote: 3-0


Item 15

Adjourn


ACTION:

Motion by Luce; second by Macdonald to adjourn the meeting at 7:20p.m.

Vote: 3-0



John Crabtree, Chairman



Jan Macdonald

Wayne Luce
Wayne Luce

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 24th day of January, 2024.

Date:

Jan. 25, 2024

Signature:

Quinn E. McDonald
Town Clerk

