

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

October 4, 2023

6:15 PM Public Hearing

Regular Meeting to follow

Selectmen Present: John Crabtree Chairman, Roger Peabody Vice-Chair, Jan Macdonald, Brent Pratt, and Wayne Luce.

Absent: None

Staff present: Town Manager Sherry Howard, and Board Secretary Sara K. Davis

Open Public Hearing at 6:15p.m.

Pursuant to 22 M.R.S. §4305(1): The Warren Board of Selectmen will hold a public hearing at 6:15 pm, Wednesday October 9, 2019 at the Warren Municipal Complex, 167 Western Road, to hear comments on the annual adoption of Appendices of A-H of the General Assistance Ordinance.

This is the yearly update from the State.

Public Hearing Closed at 6:16p.m.

Public Hearing Opened at 6:16p.m.

Pursuant to 28-A M.R.S. §1054: The Warren Board of Selectmen will hold a public hearing immediately before the regular Board of Selectmen meeting Wednesday, October 4, 2023 at the Warren Municipal Complex to hear comments regarding a Special Amusement Permit Application from J&J Jamaican Grocery, 3163 Atlantic Highway.

Discussion: J&J Jamaican Grocery would like to have live music occasionally. They will not play past 10:00p.m. They are open Wednesday-Sunday. This will only be on special occasions.

Public Hearing Closed at 6:19p.m.

Call to order at 6:19 p.m. by Chairman Crabtree.

Item 1

Moment of Silence/ Pledge of Allegiance

Item 2

Public Participation

None

Item 3

Vote to Approve Edited Selectmen's Meeting minutes September 6, 2023

ACTION:

Motion by Peabody; second by Macdonald to approve edited Selectmen's Meeting minutes September 6, 2023

Vote: 5-0

Item 4

Vote to Approve Selectmen's Meeting minutes September 20, 2023

ACTION:

Motion by Peabody; second by Luce to approve Selectmen's Meeting minutes September 20, 2023

Vote: 4-0-1 Crabtree

Item 5

Vote to Approve Warrant #7

ACTION:

Motion by Luce; second by Macdonald to Vote to Approve Warrant # 7

Vote: 5-0

Item 6

Vote to Approve Trust Fund Warrant #6

Pratt would like the Board to get back to approving the Motor Vehicle Warrant

ACTION:

Motion by Peabody; second by Pratt to approve Trust Fund Warrant #6

Vote: 5-0

Item 7

Sign Cemetery Quit Claim Corrective Deeds (2)

*Bradley Beverage – Leonard Cemetery Lot C-11

*Keith A & Juanita J Smalley – Sawyer Cemetery Lot B-25

ACTION:

Motion by Luce; second by Peabody to have the Chairman Sign Cemetery Quit Claim Corrective Deeds (2) Bradley Beverage – Leonard Cemetery Lot C-11 & Keith A & Juanita J Smalley – Sawyer Cemetery Lot B-25

Vote: 5-0

Item 8

Vote to sign Liquor License, J&J Jamaican Grocery
Beer and Wine only no liquor, to be served with meals.

ACTION:

Motion by Macdonald; second by Pratt to sign Liquor License, J&J Jamaican Grocery

Vote: 5-0

Item 9

Vote to approve/sign Special Amusement Permit, 28-A M.R.S. §1054

ACTION:

Motion by Luce; second by Peabody to approve/sign Special Amusement Permit, 28-A M.R.S. §1054

Vote: 5-0

Item 10

Policy proposal – Appropriation Requests – Town Clerk

Whereas there is currently no written policy, nor is there a law that requires a petition process for appropriation requests, and whereas the timing of petitions for our Annual Town Meeting, which has changed from calendar year to fiscal year, creates a hardship of signature collection for agencies, the Town Clerk proposes the following as an alternative process in order for social service agencies to be included on the Annual Town Meeting Warrant.

The requirements would include; a Deadline that requests are made 100 days prior to election/town meeting. Proof of public benefit, specifically to Warren residents. Specify amount requested. Attendance at meetings. Board would like to include the Budget committee to the list. Responsibility of the Board of Selectman.

ACTION:

Motion by Peabody; second by Luce to approve proposed policy on acceptance of articles for social services funding requests. With the additional requirement that they attend a Budget committee meeting.

Vote: 5-0

Item 11

Vote to adopt/sign General Assistance Appendices A-H, 22 M.R.S. §4305(1)

ACTION:

Motion by Pratt; second by Luce to adopt/sign General Assistance Appendices A-H, 22 M.R.S. §4305(1)

Vote: 5-0

Item 12

Meet volunteer applicant: Thomas Watson (Mining Ordinance Advisory Committee)

Thomas is interested in volunteering on the Committee. He regularly keeps up with Tuorila on the Boards progress. He owns some property on Crawford Pond.

Crabtree asked Tuorila about the vacancies, Jody S. never attended a meeting and the Board of Selectman removed him from the Committee. Captain Jim will be working away and will not be available to be on the

Committee and resigned. Faith LaFlamme gave her resignation to the Board at the last meeting.

Crabtree thanks Watson for his interest in being part of the Mining Committee.

Item 13

Authorize Town Manager to award the equivalent of 100 gallons of heating assistance from the Warren Trust Funds

ACTION:

Motion by Pratt; second by Luce to Authorize Town Manager to award the equivalent of 100 gallons of heating assistance from the Warren Trust Funds

Vote: 2-3 Luce, Pratt, Macdonald -Motion Failed

Pratt would like the wording updated.

ACTION:

Motion by Pratt; second by Luce to Authorize Town Manager to award the equivalent of 100 gallons of heating assistance from Warren Trust Funds from October 1st -April 1st in emergent needs for applicants that do not qualify for general assistance.

Vote: 5-0

Item 14

Manager's Report

Corinne was selected second in the 2023 Annual Report Competition.

Gifted Painting and Carpentry fixed the ceiling tiles at the Fire Station. They have been painting the shutters, railings, and steps at the Town office. The Town office has received many compliments. They have felt honored to work for the Town. They will be back to fix the door at the Fire Station.

Nik from DEP is working on the Brownfield grant would like the Boards input on cleaning up and fixing building or demoing the whole thing. Board in agreement to demo the building, it's in poor shape.

ACTION:

Motion by Pratt; second by Macdonald to notify DEP that the Board of Selectman recommends demolishing building at the old Rifle Range property.

Vote: 5-0

Cemetery Sexton Amanda Shelmerdine is putting out a press release for the Veterans Memorial Monument Dedication Ceremony Saturday, October 28th at 11:00 AM.

Paving has started on Billings Road, Keating Road and Highland Road.

Public Works got the cement pad poured at the Town office for the propane tank and at the Transfer Station.

ACTION:

Motion by Pratt; second by Macdonald to notify DEP that the Board of Selectman recommends demolishing the building at the old Rifle Range property.

Vote: 5-0

Item 15

Other Business with Leave of the Board

Pratt, would like to know the cost of sealing the town roads to get them to last longer.

Pratt, there were complaints and police were called about target practicing at the Rifle Range property. They need to discuss what to do with the property and all the material, Dragon is going to be shutting down and that will no longer be an option for the material.

Pratt, the motor vehicle warrants always went to the Board for approval. Because it's done on a weekly basis the Chairman comes into the Town office to sign. He would like for it to be put back on the agenda for Board approval.

ACTION:

Motion by Pratt; second by Luce to vote to approve Warrant #5 Motor Vehicle.

Vote: 3-2 Crabtree, Peabody

Luce, 235 has finally opened up.

Macdonald, the Transfer Station was short staffed but they were doing a great job, kudos to them.

Macdonald would like to see a plaque made for Mr. Meyn for all his hard work on the Peterborough cemetery monument.

ACTION:

Motion by Macdonald; second by Peabody to present Mr. Meyn with a plaque in appreciation for his hard work on the monument at the Peterborough cemetery to be presented at the Veterans appreciation November 10th 2023 at the Warren Masonic Hall.

Vote: 5-0

When does the Board want to have a walk through of the Peterborough cemetery. Wednesday October 11th at 5:00p.m.

Crabtree, doesn't believe anyone on the Mining committee should be a part of CARMA, due to the conflict of interest.

Tuorila, how would you find seven members? Arleigh is a member of CARMA and she is an asset, she is involved with the mining rules at the state level bringing back information to the committee.

Item 16

Executive session:

MRSA 1 § 405 (6) (A) Personnel

MRSA 1 § 405 (6) (F) Trust Fund Application

ACTION:

Motion by Pratt; second by Luce to go into Executive session: • MRSA 1 § 405 (6) (A) Personnel • MRSA 1 § 405 (6) (F) Trust Fund Application at 7:11p.m.

Vote: 5-0

Leave Executive Session

ACTION:

Motion by Crabtree; second by Macdonald to take \$2,500. Out of the appropriate Trust Fund account to help assist with rent for applicant #1, to be managed by Town Manager. Luce added to put it up to \$2,500.

Vote: 5-0

ACTION:

Motion by Luce; second by Crabtree to take \$1,300. Out of the appropriate Trust Fund account to pay two months of rent for applicant #2

Vote: 5-0

ACTION:

Motion by Luce; second by Peabody to take \$1,100. Out of the appropriate Trust Fund account to pay for two weeks of temporary housing.

Vote: 5-0

ACTION:

Motion by Peabody; second by Crabtree to appoint Jason Tuorila, Mary Beth Van Kuren, and Thomas Watson to the mining ordinance committee upon legal opinion.

Vote: 5-0

Item 16

Adjourn

ACTION:

Motion by Luce; second by Macdonald to adjourn the meeting at 8:50p.m.

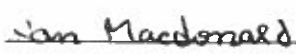
Vote: 5-0



John Crabtree, Chairman



Roger Peabody, Vice-Chair



Jan Macdonald



Wayne Luce

Brent Pratt

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 18th day of October, 2023.

Date: October 23, 2023 Signature: [Handwritten Signature]
Town Clerk

