

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

October 19, 2022

Public Hearing

6:15 PM

Regular Meeting Immediately Following

**Selectmen Present:** Wayne Luce Chairman, Roger Peabody Vice-Chair, Jan Macdonald, Brent Pratt, and John Crabtree.

**Absent:** None

**Staff present:** Town Manager Sherry Howard, and Board Secretary Sara K. Davis

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**Open Public Hearing at 6:15p.m.**

A Public Hearing to hear comments on the renewal application for automobile graveyard/junkyard/automobile recycling permits as follows:

1. Mr. Brian Heal, dba "Heal Enterprises Inc "at 73 Tolman Rd, Warren ME 04864
2. Mr. Maynard Tolman, dba "Warren Used Auto Parts" at 2913 Camden Rd, Warren ME 04864
3. Mr. Joel Gay, dba "Warren Auto Services Inc" at 2494 Camden Rd, Warren

No public comment.

**Close Public Hearing at 6:16p.m.**

Call to order at 6:16 p.m. by Chairman Luce.

**Item 1**

Moment of Silence/ Pledge of Allegiance

**Item 2**

Public Participation

None

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**Item 3**

Vote to Approve Selectmen's Meeting minutes October 5, 2022

**ACTION:**

Motion by Crabtree; second by Macdonald to Vote approve Selectmen's Meeting minutes October 5, 2022

**Vote: 5-0**

**Item 4**

Vote to Approve Warrant #8

**ACTION:**

Motion by Crabtree; second by Macdonald to approve Warrant #8 and Trust Fund Warrant #4

**Vote: 5-0**

**Item 5**

Vote to Approve Trust Fund Warrant #4

**Item 6**

Sign Approved Graveyard/Junkyard/Automobile recycling permits • Maynard E Tolman • Brian and Lisa Heal • Joel Gay

CEO there have been no issues.

**ACTION:**

Motion by Crabtree; second by Peabody to Sign Approved Graveyard/Junkyard/Automobile recycling permits • Maynard E Tolman • Brian and Lisa Heal • Joel Gay

**Vote: 5-0**

**Item 7**

Open/award 2002 GMC bid

One Bid was received in the amount of \$3,000. The Minimum bid was posted for \$5,000. Macdonald looked at underneath, it's in bad shape. Pratt suggests it be put on Facebook Marketplace. Macdonald agrees to place an add online. Minimum bid of \$5,000. Board may reject any and all bids.

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**ACTION:**

Motion by Pratt; second by Macdonald to reject bid, does not meet minimum requirements.

**Vote: 5-0**

**ACTION:**

Motion by Pratt; second by Peabody to have Macdonald post 2002 GMC on Facebook Marketplace

**Vote: 3-2 Crabtree, Luce**

**Item 8**

Sign Cemetery Committee Appointment • Tammy Luce

Not in attendance

**Item 9**

Discuss tire fees at the Transfer Station

Received a letter from BDS the cost of tires is going up. David recommends increasing Motorcycle tires to \$3.00 per tire, Passenger tires \$4.00 on or off rim. Tractor trailer tire \$20.00

**ACTION:**

Motion by Crabtree; second by Peabody to go with David's suggestions for new tire fees.

**Vote: 5-0**

**Item 10**

Discuss extra traffic/usage at the Transfer Station

David wants the Board aware of the increased traffic at the transfer station. May need to think about some sort of changes to traffic patterns.

**Item 11**

Review quotes for open top and closed top containers

David reached out to get the price of a new container, they are going to need to replace the current open top. There is money in the reserve account. Board would like another bid to discuss, David will contact Scofield's.

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**ACTION:**

Motion by Pratt; second by Peabody to table until Scofield's in Union can be contacted.

**Vote: 5-0**

**Item 12**

Discuss Boston Post Cane nominee: Mary Lee Merrill

**ACTION:**

Motion by Crabtree; second by Macdonald to have Town Manager and Chairman present the Boston Post Cane to Mary Lee Merrill

**Vote: 5-0**

**Item 13**

Set a date to meet with Maxwell Johnstone from MCOG to present an outline for a Town of Warren TIF strategy

Board would like to meet October 26<sup>th</sup> at 6:00p.m if available.

**Item 14**

Discuss using Trust Fund money to purchase a new Library computer for circulation desk

Computer at circulation desk is running very slow and was recommended from Northern Data to replace.

**ACTION:**

Motion by Crabtree; second by Macdonald to use up to \$900. From Library Trust Fund to purchase new Computer for the Library.

**Vote: 5-0**

**Item 15**

Manager Report

Paving completed in the Village, will be starting Western Road.

When does the Board want to put the 2006 GMC out to bid, comes with sander and plow.

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**ACTION:**

Motion by Crabtree; second by Peabody to put the 2006 GMC and attachments out to bid

**Vote: 5-0**

Roof is being repaired at the Transfer Station.

Public Works is clearing out the area for revision to place the foundation for the Town Solar panels.

Found out this evening that the \$3,000 Grant for security has been accepted. Consensus of the Board to stay with Pro tech.

There was a vehicle parked at the Woolen Mill lot with no plates and no inspection. Looking into who it belongs to.

Wanted to let the Board know that Terri Robinson Sr. passed away. He worked for Public Works for 28 years. Board would like Manager to reach out and see if there is anything they need.

**Item 16**

Other Business with Leave of the Board

Peabody, Cemetery on Patterson Mill road looks really nice, the stones and drives.

Macdonald, need to start thinking about Holiday time. Board agrees that the Town Office will close and 12:00p.m Wednesday November 23<sup>rd</sup> Transfer Station and Library at their discretion. Christmas and New Year Fall on Sundays and they have Monday off.

**ACTION:**

Motion by Peabody; second by Pratt to close the Town office at 12:00 November 23<sup>rd</sup> 2022

**Vote: 5-0**

Macdonald, noticed there was quite a turnout for wood stacking at the Transfer Station.

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Crabtree, Board needs to think about allowing the Town Manager a higher amount to be spent at her discretion, the current amount is not enough.

**Item 17**

Executive Session • 1 MRSA § 405(6)(A) Personnel

**ACTION:**

Motion by Crabtree; second by Peabody to go into Executive Session • 1 MRSA § 405(6)(A) Personnel at 7:31p.m.

**Vote: 5-0**

**Leave Executive Session**

**Item 18**

Adjourn

**ACTION:**

Motion by Crabtree; second by Macdonald to adjourn the meeting at 8:05p.m.

**Vote: 5-0**



Wayne Luce, Chairman



Roger Peabody, Vice-Chair



Jan Macdonald



John Crabtree

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Brent Pratt



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Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 2<sup>nd</sup> day of November, 2022.

Date: Nov. 3, 2022

Signature: Christine E. Michael

Town Clerk

