

TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

October 18, 2023

6:15 PM Regular Meeting

Selectmen Present: John Crabtree Chairman, Roger Peabody Vice-Chair, Jan Macdonald, and Wayne Luce.

Absent: Brent Pratt

Staff present: Town Manager Sherry Howard, and Board Secretary Sara K. Davis

Call to order at 6:15 p.m. by Chairman Crabtree.

Item 1

Moment of Silence/ Pledge of Allegiance

Item 2

Public Participation

Justin Humes, read the motion from the BOS meeting September 6th that the Board does not support the 81-million-dollar school bond. Union and Friendship Boards do not support the bond. They are checking to see if Waldoboro and Washington feel the same way. There was talk of putting an add out saying that the Board does not approve of the bond and would encourage all of the Towns make it public knowledge that they do not support the bond. Crabtree asked if the news reporter might be interested in publishing it.

Item 3

Vote to Approve Selectmen's Meeting minutes October 4, 2023

ACTION:

Motion by Luce; second by Macdonald to approve Selectmen's Meeting minutes October 4, 2023

Vote: 4-0

Item 4

Vote to Approve Warrant #8 & MV#6

ACTION:

Motion by Peabody; second by Luce to approve Warrant # 8 & MV#6 and Trust Fund Warrant #7

Crabtree, MV#6 has already been signed.

Vote: 4-0

Item 5

Vote to Approve Trust Fund Warrant #7

Item 6

Countersign RSU 40 Referendum Warrant

Board would like to know what would happen if they don't sign the referendum Warrant. Luce, feels if they sign it folks will think they approve of it when they don't support it.

ACTION:

Motion by Crabtree; second by Peabody to Countersign RSU 40 Referendum Warrant

Vote: 2-2 Luce, Macdonald -Motion Failed

Item 7

Meet / approve volunteer applicants Comprehensive Plan Committee

•McKay Belk •Patty Gustafson •Patrick Delahanty

McKay not in attendance. He asked Tuorila about the committee.

Patty, wanted to help some way in the Town and thought this committee sounded interesting. She asked if there is currently a Comprehensive Plan, yes there is but it is very outdated. Also asked if there is a timeframe that it needs to be done it.

Jason Tuorila, these are the first three applications they have received for the committee. The plan is to work on it over the winter months, the comprehensive plan is available on the Town website or a copy can be picked up at the town office.

Patrick, is willing to be on the committee, he doesn't have any questions at this time.

ACTION:

Motion by Macdonald; second by Peabody to appoint McKay Belk, Patty Gustafson, and Patrick Delahanty to the Comprehensive Plan Committee.

Vote: 4-0

Item 8

Meet / Approve volunteer applicants Cemetery Committee •Robin Overlock
Robin in attendance, has no questions at this time, Board thanks him for volunteering.

ACTION:

Motion by Luce; second by Peabody to appoint Robin Overlock to the Cemetery Committee

Vote: 4-0

Item 9

Vote to sign appointments for: •Jason Tuorila (Mining Committee)
•Thomas Watson (Mining Committee) •Mary Beth VanKeuren (Mining Committee)

ACTION:

Motion by Macdonald; second by Luce to sign appointments for: Jason Tuorila (Mining Committee) Thomas Watson (Mining Committee) and Mary Beth VanKeuren (Mining Committee)

Vote: 4-0

Item 10

Vote to approve Pamela Read ditch fill material application

Any relatives of employees are required to come before the Board of Selectman. They have a memorial plot and would like some of the wood chips to put around it that public works have been chipping.

ACTION:

Motion by Luce; second by Macdonald to approve ditch fill material application for Pamela Read.

Vote: 4-0

Item 11

Vote to accept write offs on disposition report from Comstar
Total amount has been deemed uncollectable.

ACTION:

Motion by Peabody; second by Macdonald to accept write offs on disposition report from Comstar

Vote: 4-0

Item 12

Vote to accept quote to update Town Office server to 2022 version
Currently they are using the 2012 version that will no longer be supported and will increase security risks. The total amount has gone up since Manager was quoted at budget time. Board agrees to take additional funds needed from Selectman contingency fund.

ACTION:

Motion by Peabody; second by Macdonald to accept quote to update Town Office server to 2022 version, additional money to be taken from Selectman contingency

Vote: 4-0

Item 13

Vote to accept ACO William Demmons resignation
William has resigned from his position as animal control officer. There has been interest, Board would like the position advertised.

ACTION:

Motion by Macdonald; second by Peabody to accept ACO William Demmons resignation

Vote: 4-0

ACTION:

Motion by Luce; second by Peabody to advertise for the Animal Control officer position.

Vote: 4-0

Item 14

Mining Committee to get authorization to contact Town Attorney to receive guidance

Mining committee would like permission to ask questions to the Town Attorney the committee could get questions ready and send to him, but would prefer to meet in person.

ACTION:

Motion by Peabody; second by Luce to authorize Mining Committee to contact Town Attorney to receive guidance.

Vote: 4-0

Item 15

Manager's Report

Paving has been completed.

Public Works will be working on shouldering those roads.

Manager gave Board Audit to review.

Public Works finished cement pad and propane tank is in place. She wrote a grant for jersey barriers. For safety they will fill tank when barriers are in place.

Public works has started work on the sides of the roads to be paved next year. They hope to get a head start and to get paving done sooner in the season.

Joe has been in touch with the sanitary district to get the man hole covers finished before the snow flies and it does damage to the covers and the plows.

Board will be meeting next Wednesday October 25th with DEP in regards to the Rifle Range.

There will be a Board of Appeal meeting regarding a Code Enforcement Officer decision.

Board was given a copy of the brochure for the Peterborough cemetery memorial dedication on October 28th at 11:00a.m. Board agrees Amanda did a wonderful job with it.

Tax bills should be in the mail this week.

The Public Hearing for the RSU 40 School's 81-million-dollar bond is on October 26th 2023 Manager will confirm if they are in person and online/phone.

Item 16

Other Business with Leave of the Board

Peabody, Road paving looks good. Manager, Joe sent back material at first it was not up to his specifications. They will come back if there is an issue with that part of the road.

Macdonald asked Planning Board Chair about the letter from the Army engineers regarding fill and barriers at Quiggle brook. Tuorila, will look into it and can request that they present to the Planning Board. It looks to him that they are putting in the barriers to protect the brook.

Crabtree, the Town Clerk should be recognized by the Board for receiving second place for the Town Report. Board would like a clock plaque ordered for her.

Item 17

Adjourn

ACTION:

Motion by Luce; second by Peabody to adjourn the meeting at 6:55p.m.

Vote: 4-0



John Crabtree, Chairman



Roger Peabody, Vice-Chair

Jan Macdonald

Jan Macdonald

Wayne Luce

Wayne Luce

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 1st day of November, 2023.

Date: Nov 2, 2023

Signature: Jan Macdonald

Town Clerk
