TOWN OF WARREN

BOARD OF SELECTMEN/ASSESSORS

June 11, 2025

6:15 PM Regular Meeting

Selectmen Present: Jan Macdonald Vice-Chair, Roger Peabody, Justin Humes and Nik DeMaria.

Absent: Wayne Luce Chairman

Staff present: Town Manager Sherry Howard, Joe Cifaldo Public Works, Planned Dan Debord and Board Secretary Sara K. Davis

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Call to order at 6:15 p.m. by Jan Macdonald Vice-Chair.

Item 1

Moment of Silence/ Pledge of Allegiance

Item 2

Public Participation

Morgan Hynd District 2 heard from someone that there is increased drug use in Town, and Four Rod Road vandalism. She chatted with the sheriff most calls in Knox County are from Warren. There is an option to have an officer. If Town is interested in can help facilitate, there is an increase in cost. Wanted to start the conversation. Estimated cost? Dan can talk to and get estimate costs. Manager, if they are in Warren and there is a call and they leave, how would it effect the time.

DeMaria, asked for an update on communications. Much improved, have staff, hiring new director. Moral is up. Dan, MCOG working with County, strategic planning, ongoing process over the next couple months. Patterson Mill Road Cemetery; Sexton was working in the Cemetery, lack of information in the Cemeteries is concerning. There are options for town cemetery projects GIS mapping. If the Town is ever interested to reach out.

ACTION:

Motion by Macdonald; second by DeMaria to have Town Planner to look into cost of contracting with Knox County Sheriff.

Vote: 4-0

Item 3

Vote to Approve Selectmen's Meeting minutes May 28, 2025

ACTION:

Motion by Humes; second by Peabody to approve Selectmen's Meeting minutes May 28, 2025 as amended

Vote: 3-1-0 DeMaria

Item 4

Vote to Approve Warrant # 25, MV #23, corrective WT23

ACTION:

Motion by Peabody; second by Humes to Approve Warrant # 25, MV # 23, corrective WT23 & Vote to Approve Trust Fund Warrant #23

Vote: 4-0

Item 5

Vote to Approve Trust Fund Warrant #23

Item 6

Robinson Boggs – Strain Station– renewal of Medical Use Cannabis Caregiver Store

CEO, no concerns

ACTION:

Motion by Humes; second by DeMaria to approve Robinson Boggs – Strain Station– renewal of Medical Use Cannabis Caregiver Store

Vote: 4-0

Item 7

Review Helene Rondeau resignation from Parks Committee

Send a Thank you from Board

ACTION:

Motion by Peabody; second by Humes to accept Helene Rondeau resignation from Parks Committee with regret.

Vote: 4-0

Item 8

Approve amended Schedule of Fees to start July 1, 2025

Incorporating the schedule.

ACTION:

Motion by Humes; second by Peabody to approve amended Schedule of Fees to start July 1, 2025

Vote: 4-0

Item 9

Discuss/ Approve Public Works Equipment bids

Joe requested bids to the major companies, got back three reasonable bids back HP Fairfield $99,543. Viking $106,413. Transco $108,096. Can not be accepted until July 1st

ACTION:

Motion by Peabody; second by DeMaria to go with HP Fairfield $99,543.to pending Town Meeting approval and July 1st budget

Vote: 4-0

Item 10

Discuss directing Road Commissioner to remove road and sidewalk hazards

We were having an issue in the village, has been fixed to an extent. Six vehicles being parked overnight, during the day move one over to the parking lot. Needs to be addressed. Posable next year paved municipal lot. Cars parked next to the bridge are a concern, could get four parking spots if allowed by DEP at the end of the park. We have business' that want to work but there is no parking. They are also parking on Four Rod Road. Could do parallel parking, but don't want to park on that side of the street. At least one vehicle is unregistered. Asked Knox County nothing they can do, but could be considered a road hazard. Manager suggests work session with businesses to discuss solutions and needs. Enforcements by Town of Warren. We already are paying for the officers, just sitting, they are not doing their job, they are sitting on Route 90 and 1 instead of Finntown or North Pond where they are driving way too fast. If the officer is needed in another town while being paid by Warren the officer is gone, and we're paying for it.

DeMaria, would like to discuss among selves first before bringing them in. Dan would be good to know do they have a set hours in Town, more information is needed.

Humes, they say they respond to more calls in Warren, but Camden, Rockport, Thomaston have their own police force so take those towns out and we are the biggest Town. Manager gave the Board a list of calls from Know County.
Joe, why won't they enforce the parking Ordinance. Steven, about 95% of the ordinances are enforced with CEO not law enforcement. Most of the time when there are violations it's after hours. Knox County needs better clarity for after hour violations. Dan 2-hour parking is hard to enforce; meters and expensive equipment are needed. Joe we need to do something to please everyone. DeMaria asked is the Comprehensive plan will include defining the down town area. Yes, it will.

Item 11

Planner's Report

Manager and Dan went to the Brownfield training last Wednesday, next step QEP project management. Contractors that do their job. RFP for end of July. Can spend money early. September signing formal project papers, starts in October. They want the money out the door fast and projects cleaned up fast.

Comprehensive plan survey live, link is live, QR code, hard copies here in the office. Committee hopes to have good resident feedback. Hoping for 50% response rate.

Open Planning Board seat, Planning Board Alternate seat. We may only have one Appeals Board member we should have five. One seat Municipal Advisory Committee.

Item 12

Manager's Report

Congratulated Nik on his win for Board of Selectman.

Dan and Manager met the go to person for Brownfield project, very kind. Board will be very involved with this too.

Election for RSU 40 vote very close, by one vote. Julie asked for recount. June 24th recount planned, must be published in advance. The office has a short week next week.

June 30th year end to get ready for the start of July first. Can not happen until office is closed. Would like to close early for backup and accounts. Back up is an hour, 3-4 hour. Noon close, office staff choice to stay and work or use their time.

ACTION:

Motion by Peabody; second by Humes to close to public at noon, staff to work normal hours unless they want to use their time for the rest of the work day.

Vote: 4-0

Copy of County incident report, information.

We received Alewife extension. 72 thousand as of last week, they fish are slowing down and will be stopping soon.

Board was given a copy of mitigation for the County for the Board to review.

Glenvale has reached out they will be coming to the June 25th meeting to discuss Building fee and Town forest fee that is required from the Planning Board.

Doing some work at the pit, screening the last three thousand yards. Have a pile of topsoil that is sitting there, will make decent loom. We don't have the use for all that, we could swap. No money changing hands. CEO asked if there was still enough for reclamation, Joe, yes. Screen then divide it..

ACTION:

Motion by Peabody; second by Humes to allow Road Commissioner to screen the loom make an agreement with screening so there will be no charge to the Town

Vote: 4-0

Item 13

Business with Leave of the Board

Peabody asked if they are starting paving. Joe, they wanted to start next week but they need to wait until July 1st for the next budget. They have a little more work on Old Augusta Road about two weeks then they will be ready. They are also getting sand and salt in too.

DeMaria, Glenvale update, next step is permitting fee. Don't they need to apply first. They don't have to, their goal is loss mitigation on their end. Procedurally they would apply first for the building permit, they are still finalizing on the project. Would be helpful for them to have more clarity for the Town. Dan the difference could be 2% in the panel size. Could also do a condition that they update the Town. They got Army Corp and DEP approval

and they need to have a substantial start by October. If they don't, they will need to reapply and go through the entire process again.

Item 14

Executive session:

- MRSA 1 § 405 (6) (F) Hardship Application

ACTION:

Motion by Humes; second by Peabody to go into Executive session: •MRSA 1 § 405 (6) (F) Hardship Application at 7:15p.m.

Vote: 4-0

Leave Executive Session

ACTION:

Motion by Humes; second by DeMaria to write off balance due to Warren Rescue

Vote: 4-0

Item 16

Adjourn

ACTION:

Motion by DeMaria; second by Humes to adjourn the meeting at 7:49p.m.

Vote: 4-0

Wayne Luce, Chairman

Jan Macdonald

Jan Macdonald, Vice-Chair

Roger Peabody

Justin Humes

Nik DeMaria

Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 25 day of June, 2025.

Date: June 26, 2025 **Signature:**

Town Clerk