

**TOWN OF WARREN**

**BOARD OF SELECTMEN/ASSESSORS**

November 15, 2023

Public Hearing

6:15 PM Regular Meeting Immediately Following

**Selectmen Present:** John Crabtree Chairman, Jan Macdonald, Brent Pratt, and Wayne Luce.

**Absent:** Roger Peabody Vice-Chair

**Staff present:** Town Manager Sherry Howard and Board Secretary Sara K. Davis

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**Public Hearing opened at 6:16p.m.**

A Public Hearing to hear comments on the renewal application for automobile graveyard/junkyard/automobile recycling

permits as follows:

1. Mr. Brian Heal, dba "Heal Enterprises Inc "at 73 Tolman Rd, Warren ME 04864 Not in attendance.
2. Mr. Maynard Tolman, dba "Warren Used Auto Parts" at 2913 Camden Rd, Warren ME 04864 Not in attendance.
3. Mr. Joel Gay, dba "Warren Auto Services Inc" at 2494 Camden Rd, Warren 04864 in attendance

Board notes how nice Joel's property looks from the road. Joel, they won't come to crush until he has 100 vehicles so there are many outback, but screened from view.

**Public Heating Closed at 6:18 p.m.**

Call to order at 6:18 p.m. by Chairman Crabtree.

**Item 1**

Moment of Silence/ Pledge of Allegiance

**Item 2**

Public Participation

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**Item 3**

Vote to Approve Selectmen's Meeting minutes November 1, 2023

**ACTION:**

Motion by Luce; second by Macdonald to approve Selectmen's Meeting minutes November 1, 2023

**Vote: 4-0**

**Item 4**

Vote to Approve Warrant # 10, MV #8

**ACTION:**

Motion by Pratt; second by Macdonald to approve Warrant # 10, MV #8 and Trust Fund Warrant # 9

**Vote: 4-0**

**Item 5**

Vote to Approve Trust Fund Warrant # 9

**Item 6**

Sign Approved Graveyard/Junkyard/Automobile recycling permits Maynard E Tolman, Brian and Lisa Heal & Joel Gay

CEO Melody Sainio has no concerns with any of the permit renewals.

**ACTION:**

Motion by Pratt; second by Luce to sign Graveyard/Junkyard/Automobile recycling permits Maynard E Tolman, Brian and Lisa Heal & Joel Gay

**Vote: 4-0**

**Item 7**

Approve/Sign abatements

**ACTION:**

Motion by Luce; second by Macdonald to approve & Sign abatements

**Vote: 4-0**

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**Item 8**

Approve/Sign Supplemental Tax Warrant & Supplemental Tax Certificate  
Henry, Dwight; Devises

**ACTION:**

Motion by Luce; second by Macdonald to approve & sign Supplemental Tax  
Warrant & Supplemental Tax Certificate Henry, Dwight; Devises

**Vote: 4-0**

**Item 9**

Discuss damage to portable toilet at the Warren Community School ballfield  
John Leach Recreation Director found the portable toilet with the insides all  
broken and covered in toilet paper at the WCS ballfield. It was removed and  
replaced, for the remainder of the season. It will be removed shortly. It has  
\$250 in damages/repairs that need to be done. He thought of putting a lock  
on it when sports weren't being played but if he's at a different field it might  
not always be easy to lock/unlock it for all the games/practices.

**ACTION:**

Motion by Pratt; second by Macdonald to pay for damage to the portable  
toilet, to be taken from Recreation account.

**Vote: 4-0**

**Item 10**

Manager's Report

The generator will be started up on Friday.

The Town is down a Public Works Employee. It's being advertised for.

Monday night the Brownfield grant was submitted, they will hear if it was  
approved or not in May. She provided the Board with the narrative.

Nick from DEP had three contractors walk the property. Bids are due to them  
by Monday will be awarded on Tuesday.

CEO has sent warning notices to the vehicle owners on Main Street and the  
vehicles that were left at the Woolen Mill Parking lot. Fines will begin on  
Monday, first day is \$25. Second day \$50. Every day thereafter is \$100. Per  
day. Once it gets to a certain dollar amount it will go to court.

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Joel recommends no parking signs; violators will be towed at owner's expense. Then he can get them out of there.

There are two motor bikes on the sidewalk blocking safe passage, there are also two vehicles parked on Main Street at the same location so anyone walking will need to go out into the road to get around. Luce, Knox County needs to do something about it they aren't protecting residents it's a State Road, with posted no parking signs.

The transfer station containers are out to bid. Bid opening on the 29<sup>th</sup> of November.

The Animal Control Officer opening has been posted, no other applications, Bill will be available until December 31<sup>st</sup> to help.

### **Item 11**

Other Business with Leave of the Board

Randy, School Board is meeting tomorrow night, they will be voting on if the meeting recording should be available after the meetings.

School Board should publish who voted for/against items. Pratt believes School Board is over their heads will all that needs to be done to the schools. The Board would like to know if it's true that the school can't have reserve account. When the Town needs a new fire truck for example, we save up for it by putting it in a reserve account. The school should have been doing that for expansions/repairs/replacements.

Crabtree would like a list of what the 65 people are doing everyday at the WCS, there are always that many cars in the parking lot.

Manager, Last Friday Jan did a great job with the Veterans dinner.

Crabtree, Board received a letter from the Cemetery Sexton.

### **ACTION:**

Motion by Pratt; second by Macdonald to authorize the Town Manager and Public Works to order and install new signs, Parking with written permission only. All others will be towed at owner's expense.

**Vote: 4-0**

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**Item 12**

Executive session: M.R.S.A § 405 (6)(F) Review Conceal Weapons

**ACTION:**

Motion by Macdonald; second by Luce to go into executive session: M.R.S.A § 405 (6)(F) Review Conceal Weapons at 7:04p.m.

**Vote: 4-0**

**Leave Executive Session**

**ACTION:**

Motion by Luce; second by Macdonald to have Chairman sign Conceal Weapons

**Vote: 4-0**

**Item 13**

Adjourn

**ACTION:**

Motion by Luce; second by Pratt to adjourn the meeting at 7:08p.m.

**Vote: 4-0**

  
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John Crabtree, Chairman

  
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Jan Macdonald

  
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Wayne Luce

  
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Brent Pratt

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Respectfully submitted by Board Secretary: Sara K. Davis

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 29<sup>th</sup> day of November, 2023.

Date: Nov. 30, 2023

Signature: Guineer Richard  
Town Clerk