



Town of Warren
BOARD OF SELECTMEN/ASSESSORS
AGENDA

167 Western Road
Warren ME 04864
Tel (207) 273-2421
Fax (207)273-3107

BOARD OF SELECTMEN

Budget Meeting

Minutes

Monday

April 25, 2021 ✓

Selectmen Present: Jan Macdonald Chairman, Wayne Luce Vice-Chair, Brent Pratt, and John Crabtree

Absent: Brent Pratt

Staff Present: Sherry Howard Town Manager, and David Grant Transfer Station Director

Call to Order at 5:20pm by Jan Macdonald

Item 1

Moment of Silence

Item 2

Pledge of Allegiance

Item 3

Jason Tuorila, acting PB Chairman, presenting Sign Ordinance

Much discussion. Board of Selectmen agreed amongst themselves to omit Item 11 "Construction signs for new construction site". The word "commercial" was to be added to Item 3 "Permit required". Vote 3-1 (Crabtree)

• Jan Macdonald, Chair • Wayne Luce, Vice Chair •
• John Crabtree, Selectman • Roger Peabody, Selectman • Brent Pratt, Selectman

w w w . w a r r e n m a i n e . o r g



Town of Warren
BOARD OF SELECTMEN/ASSESSORS
AGENDA

167 Western Road
Warren ME 04864
Tel (207) 273-2421
Fax (207)273-3107

Item 4

Review/Discuss FY22-23 Town Budget

- Macdonald suggested that since Transfer Station was being represented at the meeting that they start with the Transfer Station budget. She stated that at the Budget meeting the Budget Committee addressed increasing the assistant and 3rd person's pay from the proposed budget, they did not address the Director's pay. She asked should they address it now. Crabtree asked what types of benefits the employees at the Transfer Station receive. Town Manager Howard stated they get Earned Pay Leave. Crabtree stated he wouldn't be opposed to increasing the Directors pay also. Macdonald ask the other Board members opinion. Luce stated that he felt this could open up a can of worms. William Lufkin, Budget Committee Chair, stated that the cost of living was 5.9% so the increase in the other employees wasn't even cost of living. He stated why not give at least cost of living to all employees? Howard agreed Transfer Station hourly wage wasn't high enough but also agreed with Luce it could open up a can of worms. The Board stated that they were looking into using some of the ARPA money to offset the wage increase. Crabtree made a motion to increase Transfer Station Manager's wage \$1.00 from proposed budget, Luce second as amended. **Vote 4-0**
- BOARD OF SELECTMEN: Crabtree made a motion to accept budget a written; Luce seconded. **Vote 4-0**
- ADMINISTRATION: Luce made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**
- TOWN CLERK: Luce made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**
- ASSESSING: Peabody made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**

• Jan Macdonald, Chair • Wayne Luce, Vice Chair •
• John Crabtree, Selectman • Roger Peabody, Selectman • Brent Pratt, Selectman



Town of Warren
BOARD OF SELECTMEN/ASSESSORS
AGENDA

167 Western Road
Warren ME 04864
Tel (207) 273-2421
Fax (207)273-3107

-
- **CODE AND PLANNING:** Peabody made a motion to accept budget as proposed; Luce seconded. **Vote 4-0**
 - **FIRE:** Crabtree made a motion to accept budget as proposed; Luce seconded. **Vote 4-0**
 - **AMBULANCE:** Luce made a motion to accept budget as proposed; Crabtree. **Vote 4-0**
 - **ANIMAL CONTROL:** Crabtree made a motion to accept budget as proposed; Peabody seconded. **Vote 4-0**
 - **PUBLIC WORKS:** Crabtree doesn't see the need for a 5th person. Luce stated there is vacation that needs to be taken and is usually taken during summer months. He also stated that with the increase in mowing contract, Public Works could take on the Town mowing in the coming years and they have asked Public Works to take on other duties. Luce made a motion to accept budget as proposed; Peabody seconded. **Vote 3-1 (Crabtree)**
 - **LIBRARY:** Luce made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**
 - **RECREATION:** Crabtree made a motion to accept budget as proposed; Peabody seconded. **Vote 4-0**
 - **PERSONNEL:** Luce made a motion to accept budget as amended; Peabody seconded. **Vote 4-0**
 - **GENERAL PROTECTION:** Peabody made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**

• Jan Macdonald, Chair • Wayne Luce, Vice Chair •
• John Crabtree, Selectman • Roger Peabody, Selectman • Brent Pratt, Selectman



Town of Warren
BOARD OF SELECTMEN/ASSESSORS
AGENDA

167 Western Road
Warren ME 04864
Tel (207) 273-2421
Fax (207)273-3107

-
- **SOCIAL SERVICES:** Peabody made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**
 - **FACILITIES & GROUNDS:** Peabody made a motion to accept budget as proposed; Crabtree seconded. **Vote 4-0**
 - **CAPITAL INMPROVEMENT:** Crabtree stated he would have like to see more money in paving so not to go behind Luce made a motion to accept budget as proposed; Peabody seconded. **Vote 4-0**
 - **WARREN DAY:** Luce made a motion to accept budget as proposed; Peabody seconded. **Vote4.0**

Luce would like an article on the warrant to use some ARPA and give to employees. Crabtree would like to see what the figure would be to bring wages up to 6%. Town Manager stated she could have that figure at next meeting.

Luce made a motion to have an article on the warrant stating the any surplus money from sale of personal property be put into the appropriate reserve account; Peabody seconded. **Vote 4-0**

Macdonald stated according to policy, any money brought in to town has to come into Town Office. Town Manager stated that is not what policy states and passed out policy. Crabtree stated the policy was enacted by Board and it needs to be enforced or change it. All Board member should be present to address Personnel Policy. Macdonald asked to place this item on the next agenda.

Item 5

Adjourn 6:256pm

ACTION:

Motion by Crabtree, second by Peabody to adjourn.


Vote: 4-0

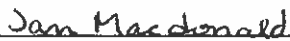
• Jan Macdonald, Chair • Wayne Luce, Vice Chair •
• John Crabtree, Selectman • Roger Peabody, Selectman • Brent Pratt, Selectman



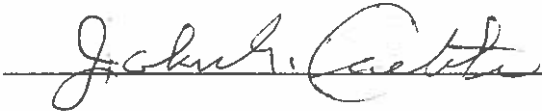
Town of Warren
BOARD OF SELECTMEN/ASSESSORS
AGENDA

167 Western Road
Warren ME 04864
Tel (207) 273-2421
Fax (207)273-3107


Wayne Luce, Chairman


Jan Macdonald, Vice-Chair

Brent Pratt


John Crabtree

~~John Crabtree~~ John Crabtree


Roger Peabody

Respectfully submitted by Town Manager: Sherry Howard

Attest: This is a true copy of the Warren Board of Selectmen's minutes, as certified to me by the municipal officers of the Town of Warren, Maine, and adopted by the Board of Selectmen on the 7th day of May, 2022

Date: May 5, 2022

Signature: 
Town Clerk

- Jan Macdonald, Chair
- Wayne Luce, Vice Chair
- John Crabtree, Selectman
- Roger Peabody, Selectman
- Brent Pratt, Selectman