



DATE RECEIVED: _____

APPLICANT INFORMATION

NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

CITY, STATE, ZIP: _____

If you are not the land owner of the proposed project, you must provide evidence documenting that the current owner will allow the proposed activity.

SITE DETAILS

MAP & LOT: _____ ADDRESS: _____

LOT SIZE: _____ ZONE: _____ IS THE PROJECT IN THE SHORELAND ZONE

BRIEFLY DESCRIBE THE VARIANCE REQUESTED AND YOUR REASONING

JUSTIFICATION FOR VARIANCES:

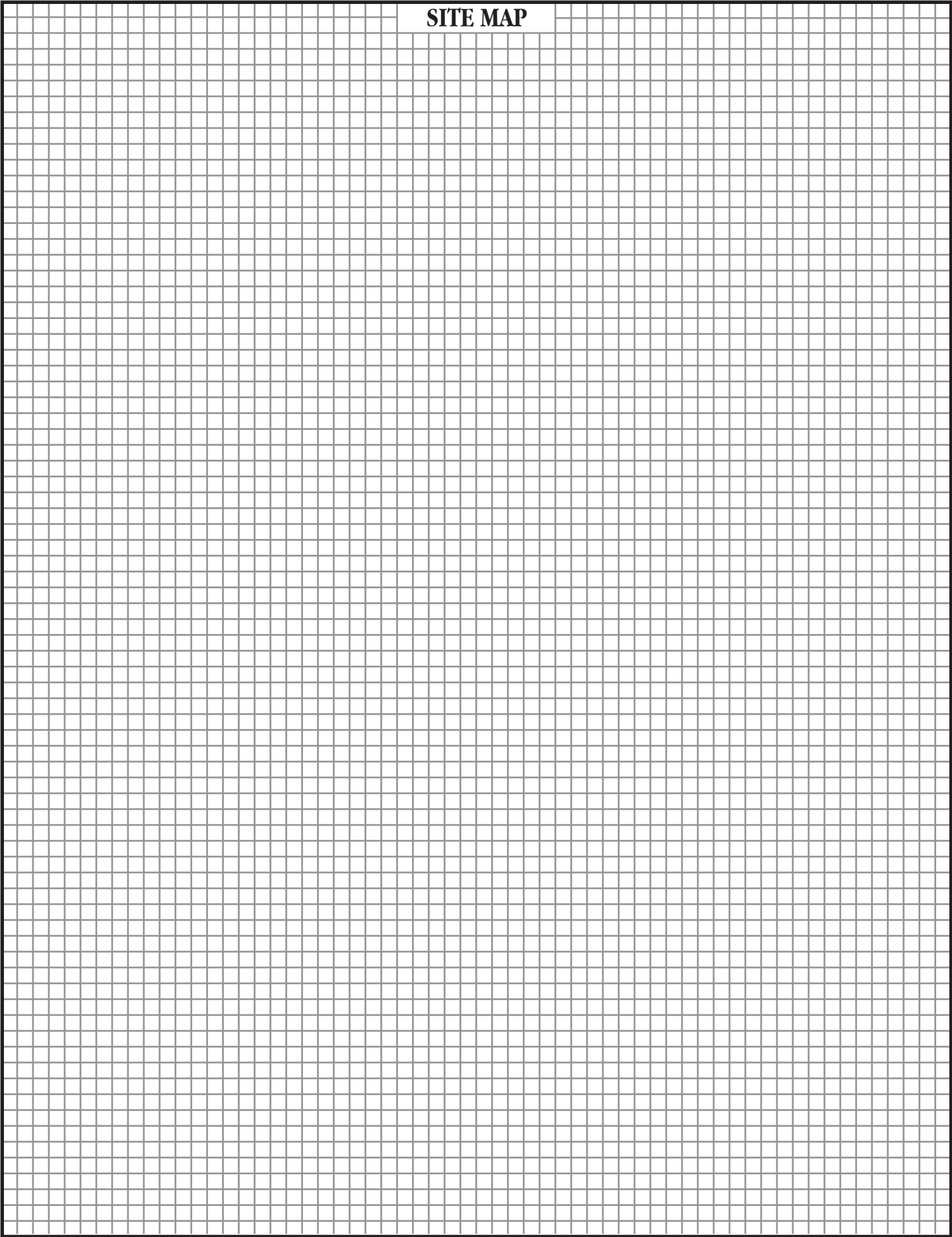
Per the Town of Warren's Land Use Ordinance, in order for the Board of Appeals to grant a variance, **the applicant must demonstrate that all of the the following statements are true:**

1. The land in question cannot yield a reasonable return unless a variance is granted;
2. The need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood;
3. The granting of a variance will not alter the essential character of the locality;
4. The hardship is not the result of action taken by the applicant or a prior owner.

I have read and understand the above paragraph. To the best of my knowledge, all information submitted on this application is true and correct. I further understand that it is my responsibility to know and comply with all local ordinances and state statutes.

Signature: _____ Date: _____

SITE MAP





VARIANCE APPLICATION GUIDE

Before you submit your project, did you provide:

- Narrative outlining your specific need for a variance
- Evidence demonstrating the 4 requirements of hardship
- Detailed sitemap including:
 - Lot lines with dimensions in feet
 - Locations of all driveways, roads, or rights of way
 - Locations of all wells, septic systems or sewer lines
 - Distance in feet to all shorelines, wetlands, shoreland zones, streams, or brooks
 - Any existing structures, dwellings, out buildings, decks, or exterior stairs including dimensions
 - Proposed structures, additions, or changes including dimensions
 - Areas to be filled or graded
 - Areas to be cleared or trees removed
 - Methods and locations of erosion control if needed

If you are not the owner of the property, did you provide:

- Letter or statement from current owner giving approval for your project
- Lease agreement (if applicable)

Please keep in mind, this list is not meant to be exhaustive. The burden of proof lies on the applicant to demonstrate their need for the variance and that undue hardship would occur without the requested variance.

The Variance permits the proposed activity or use only. Separate building, plumbing, or septic permits may be necessary for your project. If you are working in the shoreland zone, you may need a DEP Permit in addition to the town's permit.

If you have any questions, please contact the Town Planner or the Code Enforcement Officer at (207) 273-2421.